

CITY OF WILLOWICK, LAKE COUNTY  
MINUTES AND PROCEEDINGS OF THE  
WILLOWICK PLAN REVIEW BOARD

Date: April 14th, 2022

Place: Willowick Building and Service Center

Chairman: Chief Brennan called the meeting to order at 3:00 p.m.

PRESENT: Chief Brennan, Chief Turner, Tim McLaughlin, Mike Lazor, Ken Pintar, Natalie Antosh and Monica Drake

ALSO PRESENT: Jason Paten representing J. Paten Barber Institute and Atasia Etheridge, Kay Jones and 1 other individual representing CJ's Event Center

ABSENT: Chief Tennyson

Approval of Minutes

Motion by Mike Lazor, seconded by Chief Brennan to approve the March 24<sup>th</sup>, 2022 Plan Review Board minutes. Discussion: none Vote: All Ayes motion carried

Elite Auto Sales – 1100 E. 305<sup>th</sup> Street

Motion by Chief Turner, Seconded by Tim McLaughlin to approve Elite Auto Sales.

Discussion: Chief Brennan advised that based on the submittal this is a turnkey business, only changing ownership.

Vote: All Ayes motion carried

Verizon Wireless Tower – 30579 Euclid Ave

Motion by Mike Lazor, Seconded by Chief Turner to approve the Verizon Wireless Tower.

Discussion: Chief Brennan advised that they want to add a new antenna to the lower part of the tower, they are also going to be taking down one of the storage sheds on the property per their letter of intent. Chief Brennan advised that they will need to go to the Lake County Building Department for their permits.

Vote: All Ayes motion carried

J. Paten Institute – 31804 Vine Street

Motion by Chief Turner, Seconded by Tim McLaughlin to approve J. Paten Institute.

Discussion: Jason Paten was brought in for J. Paten Institute. Chief Brennan advised that a floor plan and letter of intent have been submitted for review, Jason Paten plans to open a barber college next to his current barber shop. Chief Brennan stated that schooling is permitted in that district. Jason Paten wanted to add that he currently owns a barber shop in the City of Willowick and right now he is in a situation where he would like to expand the barber shop however he is unable to find employees right out of barber school that are up to the standards that he has for his establishment. He stated that he wants to create his own school where he is able to work with them and train them to his standards. It was asked about state licensing required for a school, Jason responded stating that yes there is state licensing he will need to obtain through the Ohio State Barber Board once he is approved through the

Plan Review Board. There was some discussion regarding the curriculum, training and testing that the students would need to go through and pass. Jason stated that he will be one of the instructors and he has two other licensed instructors that will be teaching with him.

Vote: All Ayes motion carried

K&J Tobacco and Beverage – 30740 Lakeshore Blvd.

Motion by Tim McLaughlin, Seconded by Mike Lazor to approve K&J Tobacco and Beverage.

Discussion: Chief Brennan advised that this is an existing business, only changing ownership. This business is located in NorthShore Mall.

Vote: All Ayes motion carried

CJ's Event Center – 29250 Lakeshore Blvd.

Motion by Mike Lazor, Seconded by Chief Turner to approve CJ's Event Center.

Discussion: Atasia Etheridge, Kay Jones and 1 other were brought in representing CJ's Event Center.

Chief Brennan advised the board members as well as the individuals representing CJ's Event Center that on April 5<sup>th</sup>, 2022 Council passed the ordinance in regards to event centers. Chief Brennan stated that the submittal for the new business since the passage of the new ordinance currently does not comply. He then provided a copy of the new ordinance for party centers for review. He reviewed the charges, the fee required is \$500.00 for the license that will come from the Plan Review Board, the time limitations have changed under chapter 789.03 the current submittal stated operating until 1am, that no longer complies with the ordinance, if there is going to be presence of any alcohol at an event the business needs to notify the Police Chief two weeks prior to the event, any alcohol on premises the business will need to have private security filed with the Police Chief. Chief Brennan asked about the camp listed in the letter of intent, Kay Jones representing CJ's Event Center stated that this camp will be for summer as well as before and after school care. She also stated that since she submitted prior to the new ordinance that is why it says operating until 1am however with the ordinance now in place she will comply with everything, she said they planned to do security anyways, she now knows to contact the police department to advise of the event. Chief Brennan stated that about a year or so ago she was approved for the expansion of the business. Kay Jones stated that with Covid-19 and schools previously being closed, the state is trying to get the daycare centers to do an enrichment program to help the children gain the lost knowledge from the schools being closed. Then they are also going to be doing the event center as well when it's not being used as a childcare center. Chief Turner asked what types of events they anticipate having. Kay Jones responded stating that they can hold kid or adult events, it could also be private events. She stated that there will be nothing out of control. Chief Turner then asked about the décor of the establishment with a classroom setting for camp children and then changing that over to an event space. She advised that with the camp it does not have to be a classroom setting, she stated that she can use tables with laptops for the camp. She can remain with an open floor plan to cater to what is going to be taking place inside the business at any given time. Chief Brennan asked who Atasia was as she is listed as the owner of the business, Kay Jones is helping get everything together for Atasia. Chief Turner asked if there was previously an event at this establishment, Kay Jones advised that there was however when Chief Brennan advised that events could not be held at the establishment at that time, they did not continue and complied. Chief Turner asked about the staff they plan to employ, whether it will be staff already employed at the day care or others. Kay Jones advised that may be some of the current employees or family members as they are not hiring a crew. She stated that anything food related will be brought in and the staff will serve it.

Vote: All Ayes motion carried

Public Portion: Chief Brennan opened and closed public portion at 3:23pm as there was no one present.

Old Business: None

Miscellaneous: None

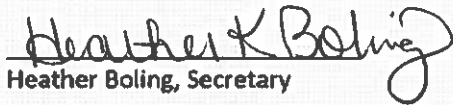
Adjournment:

Motion by Chief Brennan, Seconded by Mike Lazor to adjourn the meeting. Discussion: None. Vote: All ayes. Motion carried.

The meeting adjourned at 3:25 p.m.



Chief Sean Brennan, Chairman



Heather Boling, Secretary