



City of Willowick
CIVIL SERVICE COMMISSION MEETING

Friday October 13, 2023 at 9:00am
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

Meeting Called to order by Chairman Lazor at 9:00am

Pledge of Allegiance

Roll Call

Present:

Chairman Mike Lazor; Board Member Jim Tobin

Absent: Board Member Bill Wittlinger

Also Present:

Police Chief Rob Daubenmire; Sgt Mark Guerrieri; Lt Keith Lawrence; Law Director Stephanie Langraf (via telephone); Clerk Christine Morgan

Absent: Chief Bill Malovrh

Minutes

No Minutes

Old Business

The Establishment of Testing Criteria and Test Dates for the Civil Service Examination for the Position of Patrol Officer **Tabled on 10/10/2023**

Motion to remove from the table made by Chairman Lazor; Seconded by Mr. Tobin.

All Ayes; No Discussion; Motion Passed

As of the date of this meeting, the open testing dates with the National Testing Network (NTN) was announced by Sgt. Guerrieri and were set from November 1, 2023 to December 4, 2023. Further discussion noted that the announcement be posted two weeks prior or October 18, 2023.

The board discussed and made the amendments to the newspaper announcement referencing the Eastlake and Bedford testing samples notices provided by Sgt. Guerrieri. NTN does not assess points for the city; the commission would still be responsible for that portion of the process to prepare the final list. All extra credit documents would need uploaded to the NTN website. It was reiterated acceptance of credentials from any OPOTA approved academy (not just TRI-C) or any out of state equivalent. Via telephone, Chairman Lazor discussed with Director Landgraf the

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issue with residency and limiting or expanding this requirement to the probationary period. Director Langraf noted that the residency requirements are in the ordinance reading "all regular members of the police division shall reside within 25 air miles of the municipal center." Per Chairman Lazor there was a Supreme Court decision that made this illegal with the exception of the police chief. Director Landgraf verified this and suggested a new ordinance to reflect this change. The ordinance change was made in 2007 for the fire department but not the police department. Regarding the agility testing, the certificate must be current or made current prior to taking exam.

New Business:

None

Miscellaneous:

Chairman Lazor made mention of the topic of full time fire fighters and the feasibility study which recommends a hybrid set up. The study needs by Council nor any committee, so this issue will be presented at a later date.

Adjournment:

Motion to adjourn made by Chairman Lazor; Seconded by Mr. Tobin.

All Aye; No Discussion; Motion Carried and Meeting Adjourned 10:03am.

ATTEST



Christine Morgan, Clerk



Mike Lazor, Chairman