



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, October 18, 2022 at 7:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**AGENDA (AMENDED)**

**CALL MEETING TO ORDER**

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**APPROVAL OF MINUTES**

- [1.](#) Motion to approve the minutes of the Regular City Council Meeting of October 4, 2022.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

- [2.](#) Oath of Office administered by Mayor Regovich to William Malovrh for the rank of Fire Chief in the Willowick Fire Department.

**ADMINISTRATIVE APPEALS**

- [3.](#) Administrative Appeal Order No. 2022-33 Urgo & Davies #1 (Recommended by BZA)

An Order granting a variance and exception of 1' 10" height for a detached garage that is 16' 10" in height in the application of Section 1163.07 of the Codified Ordinances in Board of Zoning Appeals.

- [4.](#) Administrative Appeal Order No. 2022-34 Urgo & Davies #2 (Recommended by BZA)

An Order granting a variance and exception of 96 sq. ft. for a detached garage that is 672 sq. ft. in the application of Section 1163.07 of the Codified Ordinances in Board of Zoning Appeals.

- [5.](#) Administrative Appeal Order No. 2022-35 Dabrowski (Recommended by BZA)

An Order granting a variance and exception of 178 linear feet of vinyl fencing in the application of Section 1165.04 of the Codified Ordinances in Board of Zoning Appeals.

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

**Service Director** – Todd Shannon

**Recreation Director** – Julie Kless

**City Engineer** – Tim McLaughlin

**Finance Director** – Cheryl Benedict

**Law Director** – Stephanie Landgraf

**Police Chief** – Brian Turner

**Acting Fire Chief** – Ron Zak

**Chief Housing/Zoning Inspector** – Sean Brennan

**Economic Development Manager** – Monica Drake

## **WARD MATTERS**

### **PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

### **REPORTS OF STANDING COMMITTEES**

**Finance** – Vanni, Bisbee, Koudela

**Safety** – Phares, Malta, Bisbee

**Service, Utilities & Public Lands** – Malta, Phares, Bisbee

**Streets, Sidewalks & Sewers** – Vanni, Malta, Antosh

**Tax Compliance** – Koudela, Antosh, Patton

**Moral Claims** – Antosh, Phares, Patton

**Budget** – Vanni, Koudela, Patton

### **LIAISON REPORTS**

**Planning** – Phares/Alternate Koudela

**Board of Zoning Appeals** – Koudela/Alternate Vanni

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

**Recreation Board** – Bisbee/Alternate Phares

**Plan Review Board** – Antosh

**Hearts & Hammers** – Malta

### **FUND TRANSFERS & BID AUTHORIZATIONS**

### **CONTRACT APPROVALS**

6. Motion authorizing the Mayor to enter into a contract with The Ohio Association of Chiefs of Police, Inc. Advisory Services Division, for the Pre-Assessment process and Assessment Center process for the rank of Sergeant on Saturday, October 22, 2022 and Sunday, October 23, 2022 not to exceed \$8,900.00.

7. Motion authorizing the Mayor to enter into a contract with The Ohio Association of Chiefs of Police, Inc. Advisory Services Division, for the Pre-Assessment process and Assessment Center process for the rank of Lieutenant on Friday, November 18, 2022 not to exceed \$5,900.00.

## INTRODUCTION & CONSIDERATION OF LEGISLATION

8. Ordinance No. 2022-43 (Finance Director)

An Ordinance amending Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled “Streets, Utilities and Public Services Code;” specifically, Section 921.08, titled “Sanitary Sewer Rental Rates,” to provide a use charge rate based upon \$5.429 per 100 cubic feet of water, establish a minimum quarterly billing for such use charge rate of \$43.43 per 800 cubic feet of water, or part thereof.

9. Ordinance No. 2022-44 (Finance Director)

An Ordinance amending Ordinance 2022- 8 to provide for additional appropriations from the General Fund (101); Street Lighting Fund (204); Sewer Revenue Fund (205); Police & Fire Capital Improvement Fund (207); Emergency Rescue Fund (208); Sanitary & Storm Lateral Levy Fund (211); Street Improvement Levy Fund (213); Recreation Capital Improvement Fund (214); Bond Retirement Fund (301); Municipal Tax Increment Equivalent Fund (302); Police Pension Fund (801); and the Donations & Bequests Fund (803); for current expenses other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2022, and declaring an emergency.

10. Ordinance No. 2022-45 (Law Director)

An Ordinance providing for compensation of Ron Zak as the interim Acting Fire Chief of the City of Willowick, and declaring an emergency.

11. Resolution No. 2022-27 (Law Director)

A Resolution setting forth no objection to the submerged land lease and proposed shore structure application for real property located at 30707 Lakeshore Boulevard, Willowick, Ohio, owned by Willoughbeach Terrace limited partnership, and declaring an emergency.

12. ***ADD-ON***

Ordinance No. 2022-46 (Law Director)

An Ordinance confirming the appointment William J. Malovrh to the position of Fire Chief, establishing his terms of compensation, and declaring an emergency.

## MISCELLANEOUS

### PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

## ADJOURNMENT



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, October 04, 2022 at 7:30 PM  
 City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**MINUTES**

**CALL MEETING TO ORDER**

(Total meetings to date - 16)

The seventeenth meeting of Council was called to order at 7:30 p.m. by Council President Patton.

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**PRESENT**

Council President Robert Patton  
 Ward 1 Councilwoman Monica Koudela  
 Ward 1 Councilman Michael Vanni  
 Ward 2 Councilwoman Natalie Antosh  
 Ward 2 Councilwoman Theresa Bisbee  
 Ward 3 Councilman David Phares

**ABSENT**

Ward 3 Councilman Charles Malta

**ALSO PRESENT**

Mayor Regovich, Finance Director Benedict, Law Director Landgraf, Acting Fire Chief Zak, Police Chief Turner, Service Director Shannon, City Engineer McLaughlin, Economic Development Manager Drake and Council Clerk Trend.

**ABSENT**

Chief Housing & Zoning Inspector Brennan and Recreation Director Kless.

**APPROVAL OF MINUTES**

1. Motion made by Ms. Antosh, seconded by Ms. Bisbee to approve the minutes of the Regular City Council Meeting of September 20, 2022.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

2. Oath of Office administered to Adam J. Rosciszewski by Mayor Regovich as a Police Officer in the Willowick Police Department.

**ADMINISTRATIVE APPEALS**

None.

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

The last Special Improvement District (SID) Board meeting for the year was held today. The third and final Vine Street Corridor TLCI meeting will be on Monday, October 17th at Bar Forno in Willowick.

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

None.

**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials****Service Director – Todd Shannon**

Written report submitted electronically. The main is in place for the water line replacement project on Vine St. Leaf collection in the city will begin on November 7th and run through December 2nd.

**Recreation Director – Julie Kless**

Written report submitted. Recreation Director Kless was absent.

**City Engineer – Tim McLaughlin**

No written report. The city did not receive any bids for the Striping Program which will delay it until next spring. Mr. Vanni inquired about OPWC and the E. 327th St. Project.

Mr. McLaughlin stated the plans have been submitted to the funding organization for the loan portion of the project and they are waiting for a response.

**Finance Director – Cheryl Benedict**

The new software for the Finance Department is just about complete for the financial applications and will be utilized to close out November.

**Law Director – Stephanie Landgraf**

No written report.

**Police Chief – Brian Turner**

Written report submitted electronically. Chief Turner stated the Flock cameras will be installed tomorrow, October 6th, and will be live. The cameras are LPR (License Plate Recognition) only, used to detect stolen vehicles, warrants or anything that the officers would need to be alerted to. The cameras are not used for any type of traffic enforcement. All alerts will go directly into dispatch and also to the officer's cell phones.

**Fire Chief – Joe Tennyson**

Written report submitted electronically by Acting Chief Ron Zak.

**Chief Housing/Zoning Inspector – Sean Brennan**

No report - absent.

**Economic Development Manager – Monica Drake**

Plan Review approved the application from Sassy Stylz Fly Cutz to open a salon in the former Betty's Place, located at 28904 Lakeshore Blvd.

**WARD MATTERS**

None.

**PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

**REPORTS OF STANDING COMMITTEES****Finance – Vanni, Bisbee, Koudela**

No report. There will be a Joint Budget/Finance Committee meeting on Tuesday, November 4th at 6:30 p.m.

**Safety – Phares, Malta, Bisbee**

No report.

**Service, Utilities & Public Lands – Malta, Phares, Bisbee**

No report.

**Streets, Sidewalks & Sewers – Vanni, Malta, Antosh**

No report.

**Tax Compliance – Koudela, Antosh, Patton**

No report.

**Moral Claims – Antosh, Phares, Patton**

No report.

**Budget – Vanni, Koudela, Patton**

No report. The city will be receiving more money from ARPA (American Rescue Plan Act). The Finance Committee voted 3-0 to raise the sewer rate 10% to start January 1st, 2023.

**LIAISON REPORTS****Planning – Phares/Alternate Koudela**

No report.

**Board of Zoning Appeals – Koudela/Alternate Vanni**

No report.

**Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares**

Ms. Antosh stated they are still working on gathering information for an old claim.

**Recreation Board – Bisbee/Alternate Phares**

No report.

**Plan Review Board – Antosh**

No report.

**Hearts & Hammers – Malta**

No report.

**FUND TRANSFERS & BID AUTHORIZATIONS**

None.

**CONTRACT APPROVALS**

None.

**INTRODUCTION & CONSIDERATION OF LEGISLATION**3. Resolution No. 2022-21 (Law Director)

A Resolution authorizing the Mayor of the City of Willowick to enter into a Memorandum of Understanding with the Fraternal Order of Police Willowick Lodge No. 116 (Dispatchers), and declaring an emergency.

***Tabled 9-6-22 Tabled 9-20-22 Tabled 10-4-22***

4. Resolution No. 2022-26

A Resolution authorizing the Mayor of the City of Willowick to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs, and to execute contracts as required, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to waive the three readings on Resolution No. 2022-26.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to approve Resolution No. 2022-26.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**MISCELLANEOUS**

5. Motion made by Ms. Antosh, seconded by Mr. Vanni authorizing the Mayor to enter into a contract with Super Games in the amount of \$11,420.00 for the Holiday Winter Wonderland Event.

**Discussion:** Finance Director Benedict stated that Recreation Director Kless is currently working on getting donations to help offset the cost of the event.

**Vote:** All ayes. Motion carried.

6. Motion made by Ms. Antosh, seconded by Mr. Vanni authorizing the Mayor to enter into a lease agreement/contract with Enterprise Fleet Management for eleven (11) vehicles at a total annual cost of \$83,120.88.

**Discussion:** Mayor Regovich stated the city still anticipates the lease program to pay for itself.  
**Vote:** All ayes. Motion carried.

7. Motion made by Ms. Antosh, seconded by Mr. Vanni adopting the recommendations of the Tax Incentive Review Council concerning the Community Reinvestment Area Agreement between the City of Willowick and The Phillips Edison Group/Shoregate Station, LLC dated June 12, 2020.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

8. Motion made by Ms. Antosh, seconded by Mr. Phares to adopt the recommendations of the Tax Incentive Review Council concerning the Community Reinvestment Area Agreement between the City of Willowick and Lucid Investments, Inc. DBA Cleveland Pizza Co. /31222 Vine, LLC dated March 4, 2021.

**Discussion:** None.

**Vote:** all ayes. Motion carried.

## PUBLIC PARTICIPATION

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

## ADJOURN TO EXECUTIVE SESSION

9. Motion made by Mr. Phares, seconded by Ms. Antosh to adjourn to Executive Session at 8:04 p.m. to discuss employment of a public official and compensation of a public employee.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

## RETURN TO THE TABLE FROM EXECUTIVE SESSION

Motion made by Ms. Antosh, seconded by Ms. Bisbee to return to the table from Executive Session at 8:32 p.m.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Phares, seconded by Ms. Antosh to accept the resignation of Fire Chief Joe Tennyson.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

## ADJOURNMENT

Motion made by Ms. Antosh, seconded by Ms. Bisbee to adjourn.

Meeting adjourned at 8:34 p.m.

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PRESIDENT OF COUNCIL



ATTEST: \_\_\_\_\_

CLERK OF COUNCIL

## ADMINISTRATIVE APPEAL ORDER NO. 2022-33

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 1' 10" HEIGHT FOR A  
DETACHED GARAGE THAT IS 16' 10" IN HEIGHT IN THE APPLICATION OF SECTION  
1163.07 OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 21-553  
SUSAN URGO  
VINCE DAVIES  
29070 EDGEWOOD DR.

WHEREAS, at its meeting of September 12, 2022, the Board of Zoning Appeals, in Case No. 21-553, heard the appeal of Susan Uργο/Vince Davies for the requested variance and has recommended to Council that the variance to Section 1163.07 of the Codified Ordinances of the City of Willowick be **granted**; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be \_\_\_\_\_.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1163.07 of the Codified Ordinances is hereby \_\_\_\_\_.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: \_\_\_\_\_ 2022 \_\_\_\_\_  
President of Council

ATTEST: \_\_\_\_\_  
Clerk of Council

## ADMINISTRATIVE APPEAL ORDER NO. 2022-34

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 96 SQ. FT. FOR A  
DETACHED GARAGE THAT IS 672 SQ. FT. IN THE APPLICATION OF SECTION 1163.07  
OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 21-553  
SUSAN URGO  
VINCE DAVIES  
29070 EDGEWOOD DR.

WHEREAS, at its meeting of September 12, 2022, the Board of Zoning Appeals, in Case No. 21-553, heard the appeal of Susan Uργο/Vince Davies for the requested variance and has recommended to Council that the variance to Section 1163.07 of the Codified Ordinances of the City of Willowick be **granted**; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be \_\_\_\_\_.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1163.07 of the Codified Ordinances is hereby \_\_\_\_\_.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: \_\_\_\_\_ 2022 \_\_\_\_\_  
President of Council

ATTEST: \_\_\_\_\_  
Clerk of Council

## ADMINISTRATIVE APPEAL ORDER NO. 2022-35

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 178 LINEAR FEET OF  
VINYL FENCING IN THE APPLICATION OF SECTION 1165.04 OF THE CODIFIED  
ORDINANCES IN BOARD OF ZONING APPEALS

CASE 21-554  
ELAINE DABROWSKI  
364 BEECHWOOD DR.

WHEREAS, at its meeting of September 12, 2022, the Board of Zoning Appeals, in Case No. 21-554, heard the appeal of Elaine Dabrowski for the requested variance and has recommended to Council that the variance to Section 1165.04 of the Codified Ordinances of the City of Willowick be **granted**; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be \_\_\_\_\_.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1165.04 of the Codified Ordinances is hereby \_\_\_\_\_.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: \_\_\_\_\_ 2022 \_\_\_\_\_  
President of Council

ATTEST: \_\_\_\_\_  
Clerk of Council

AGREEMENT FOR SERVICES FROM  
THE OHIO ASSOCIATION OF CHIEFS OF POLICE, INC., ADVISORY SERVICES DIVISION  
FOR **CITY OF WILLOWICK**

This AGREEMENT is entered into this **October 14, 2022** between the Ohio Association of Chiefs of Police, Inc., 6277 Riverside Drive, Dublin, Ohio 43017, hereinafter referred to as OACP, and the **City of Willowick, 30435 Lakeshore Blvd, Willowick, OH, 44095, Mayor Richard J. Regovich**, hereinafter referred to as CLIENT.

Whereas, OACP proposes to provide a service to the CLIENT, OACP will serve as administrator. The OACP will select or provide a list of names of Police Management Consultants, hereinafter referred to as CONSULTANTS, who will provide needed consulting services directly for the CLIENT. CONSULTANTS are subject to approval by the CLIENT.

ARTICLE I - STATEMENT OF SERVICES

1. The CONSULTANTS shall provide professional consulting services to the CLIENT.
2. The service to be performed by the CONSULTANTS for the CLIENT shall be to conduct the Pre-Assessment process and Assessment Center process for the rank of **Sergeant** within the **Willowick Police Department**. **Chief (ret.) Gene Rowe** will serve as the LEAD CONSULTANT and he will be assisted by additional CONSULTANTS, as required.

ARTICLE II - PERFORMANCE

1. All services to be performed pursuant to Article I of this AGREEMENT shall be conducted with the Assessment Center to be conducted on **October 22 & 23, 2022**. The final written report will be submitted to **Angela Trend, Clerk of Civil Service** within three weeks after conducting the Assessment Center.
2. Each project phase involved in providing the services to be performed pursuant to Article I of this AGREEMENT shall be specified and scheduled by the mutual consent of the CLIENT and the LEAD CONSULTANT, Chief (ret.) Gene Rowe.
3. Biographical information regarding Assessment Team members should be provided by the Client to the candidates at least 14 days in advance of the date of the Assessment Center, unless it is not possible to do so, to offer the Candidates an opportunity to identify any potential conflicts of interest. The biographical information will be provided to the Client by the Lead Consultant at the time of the Pre-Assessment meeting or by the OACP Advisory Services Director in sufficient time to meet the 14 day stipulation, unless it is not possible to do so.
4. The Client will advise OACP and the Lead Assessor at least 14 days in advance if there are any special considerations with candidates that need to be accounted for in the planning of the Assessment Center.

ARTICLE III - INDEPENDENT CONTRACTOR

1. It is hereby agreed that the CONSULTANTS are independent contractors, and not employees of the OACP.
2. In addition, the CONSULTANTS will not hold OACP liable for any act or omission of their work or work products for the CLIENT.
3. The OACP shall procure and maintain professional liability insurance which shall indemnify the CONSULTANTS against any legal claim, including defense thereto, made as a result of error, omission, neglect or breach of duty of the CONSULTANTS while engaged in duties related to the OACP Advisory Services Division, or as a result of any work performed under the terms of this agreement.

**ARTICLE IV - DISCLOSURE**

1. Except as provided in Article VII, No. 2, it is hereby agreed that the CONSULTANTS and the OACP will keep findings, reports, and/or recommendations confidential to the public unless otherwise so agreed in writing.

**ARTICLE V - DELEGATION OF AUTHORITY**

1. It is hereby agreed that **Angela Trend, Clerk of Civil Service** is the sole party authorized to direct the work of LEAD CONSULTANT, Chief (ret.) Gene Rowe, and to approve the selection of the additional CONSULTANTS.

**ARTICLE VI - EXPENSES**

1. The CLIENT agrees to pay the OACP a sum not to exceed **\$8,900.00** for conducting the services described in Article I for up to **9** candidates.
2. If the assessment center is terminated by the Client, the Client agrees to reimburse OACP for all costs incurred up to the point of termination.
3. The CLIENT agrees to forward total payment for services no later than thirty (30) days following receipt of the invoice from the OACP. Partial invoices may be submitted as services are provided.
4. It is hereby agreed that the CLIENT will not withhold any money to the OACP for income taxes or retirement or for any other purposes, nor will the CONSULTANTS receive any fringe benefits.
5. If after the completion of the Assessment Centers and after providing the CLIENT the formal written reports for the Assessment Centers, the CLIENT requests that a CONSULTANT provide additional service to the CLIENT, then the CLIENT agrees to pay OACP for those services.

**ARTICLE VII - CHANGES, MODIFICATIONS, OR RENEWAL**

1. This AGREEMENT constitutes the entire agreement between the parties and any changes, modifications, or renewals of this AGREEMENT shall be made and agreed to in writing by both the OACP and the CLIENT.
2. The CLIENT and the OACP jointly acknowledge that the Final Report is a public document and that those requesting copies should do so from the CLIENT, who is the public entity. If the Final Report or any portion of the Final Report is released by the CLIENT, the CLIENT will not add anything to the Final Report or delete or change any portion of the Final Report document without adding a notice describing the action taken in modifying the document.
3. OACP will retain a copy of the Final Report in its files for a period of seven (7) years.
4. It is hereby understood that this AGREEMENT may be terminated prior to the first Assessment Center date set forth in Article II, No. 1 by mutual written consent between the OACP and the CLIENT.

**ARTICLE VIII - STATE OF OHIO**

1. This AGREEMENT shall be construed, interpreted, and the rights of the parties determined in accordance with the laws of the State of Ohio.

**The Ohio Association of Chiefs of Police, Inc.****City of Willowick**By: Donna Harrass

By: \_\_\_\_\_

**Donna Harrass, Executive Director****Mayor Richard J. Regovich**Date: October 14, 2022

Date: \_\_\_\_\_

AGREEMENT FOR SERVICES FROM  
THE OHIO ASSOCIATION OF CHIEFS OF POLICE, INC., ADVISORY SERVICES DIVISION  
FOR CITY OF WILLOWICK

This AGREEMENT is entered into this **October 14, 2022** between the Ohio Association of Chiefs of Police, Inc., 6277 Riverside Drive, Dublin, Ohio 43017, hereinafter referred to as OACP, and the **City of Willowick, 30435 Lakeshore Blvd, Willowick, OH, 44095, Mayor Richard J. Regovich**, hereinafter referred to as CLIENT.

Whereas, OACP proposes to provide a service to the CLIENT, OACP will serve as administrator. The OACP will select or provide a list of names of Police Management Consultants, hereinafter referred to as CONSULTANTS, who will provide needed consulting services directly for the CLIENT. CONSULTANTS are subject to approval by the CLIENT.

ARTICLE I - STATEMENT OF SERVICES

1. The CONSULTANTS shall provide professional consulting services to the CLIENT.
2. The service to be performed by the CONSULTANTS for the CLIENT shall be to conduct the Pre-Assessment process and Assessment Center process for the rank of **Lieutenant** within the **Willowick Police Department**. **Chief (ret.) Gene Rowe** will serve as the LEAD CONSULTANT and he will be assisted by additional CONSULTANTS, as required.

ARTICLE II - PERFORMANCE

1. All services to be performed pursuant to Article I of this AGREEMENT shall be conducted with the Assessment Center to be conducted on **11/18/2022**. The final written report will be submitted to **Angela Trend, Clerk of Civil Service** within three weeks after conducting the Assessment Center.
2. Each project phase involved in providing the services to be performed pursuant to Article I of this AGREEMENT shall be specified and scheduled by the mutual consent of the CLIENT and the LEAD CONSULTANT, Chief (ret.) Gene Rowe.
3. Biographical information regarding Assessment Team members should be provided by the Client to the candidates at least 14 days in advance of the date of the Assessment Center, unless it is not possible to do so, to offer the Candidates an opportunity to identify any potential conflicts of interest. The biographical information will be provided to the Client by the Lead Consultant at the time of the Pre-Assessment meeting or by the OACP Advisory Services Director in sufficient time to meet the 14 day stipulation, unless it is not possible to do so.
4. The Client will advise OACP and the Lead Assessor at least 14 days in advance if there are any special considerations with candidates that need to be accounted for in the planning of the Assessment Center.

ARTICLE III - INDEPENDENT CONTRACTOR

1. It is hereby agreed that the CONSULTANTS are independent contractors, and not employees of the OACP.
2. In addition, the CONSULTANTS will not hold OACP liable for any act or omission of their work or work products for the CLIENT.
3. The OACP shall procure and maintain professional liability insurance which shall indemnify the CONSULTANTS against any legal claim, including defense thereto, made as a result of error, omission, neglect or breach of duty of the CONSULTANTS while engaged in duties related to the OACP Advisory Services Division, or as a result of any work performed under the terms of this agreement.

ARTICLE IV - DISCLOSURE

1. Except as provided in Article VII, No. 2, it is hereby agreed that the CONSULTANTS and the OACP will keep findings, reports, and/or recommendations confidential to the public unless otherwise so agreed in writing.

ARTICLE V - DELEGATION OF AUTHORITY

1. It is hereby agreed that **Angela Trend, Clerk of Civil Service** is the sole party authorized to direct the work of LEAD CONSULTANT, Chief (ret.) Gene Rowe, and to approve the selection of the additional CONSULTANTS.

ARTICLE VI - EXPENSES

1. The CLIENT agrees to pay the OACP a sum not to exceed **\$5,900.00** for conducting the services described in Article I for up to **4** candidates.
2. If the assessment center is terminated by the Client, the Client agrees to reimburse OACP for all costs incurred up to the point of termination.
3. The CLIENT agrees to forward total payment for services no later than thirty (30) days following receipt of the invoice from the OACP. Partial invoices may be submitted as services are provided.
4. It is hereby agreed that the CLIENT will not withhold any money to the OACP for income taxes or retirement or for any other purposes, nor will the CONSULTANTS receive any fringe benefits.
5. If after the completion of the Assessment Centers and after providing the CLIENT the formal written reports for the Assessment Centers, the CLIENT requests that a CONSULTANT provide additional service to the CLIENT, then the CLIENT agrees to pay OACP for those services.

ARTICLE VII - CHANGES, MODIFICATIONS, OR RENEWAL

1. This AGREEMENT constitutes the entire agreement between the parties and any changes, modifications, or renewals of this AGREEMENT shall be made and agreed to in writing by both the OACP and the CLIENT.
2. The CLIENT and the OACP jointly acknowledge that the Final Report is a public document and that those requesting copies should do so from the CLIENT, who is the public entity. If the Final Report or any portion of the Final Report is released by the CLIENT, the CLIENT will not add anything to the Final Report or delete or change any portion of the Final Report document without adding a notice describing the action taken in modifying the document.
3. OACP will retain a copy of the Final Report in its files for a period of seven (7) years.
4. It is hereby understood that this AGREEMENT may be terminated prior to the first Assessment Center date set forth in Article II, No. 1 by mutual written consent between the OACP and the CLIENT.

ARTICLE VIII - STATE OF OHIO

1. This AGREEMENT shall be construed, interpreted, and the rights of the parties determined in accordance with the laws of the State of Ohio.

The Ohio Association of Chiefs of Police, Inc.

City of Willowick

By: Donna Harrass

By: \_\_\_\_\_

Donna Harrass, Executive Director

Mayor Richard J. Regovich

Date: October 14, 2022

Date: \_\_\_\_\_



## ORDINANCE NO. 2022-43

**AN ORDINANCE AMENDING CHAPTER 921 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “STREETS, UTILITIES AND PUBLIC SERVICES CODE;” SPECIFICALLY, SECTION 921.08, TITLED “SANITARY SEWER RENTAL RATES,” TO PROVIDE A USE CHARGE RATE BASED UPON \$5.429 PER 100 CUBIC FEET OF WATER, ESTABLISH A MINIMUM QUARTERLY BILLING FOR SUCH USE CHARGE RATE OF \$43.43 PER 800 CUBIC FEET OF WATER, OR PART THEREOF.**

**WHEREAS**, Section 921.08 (b)(1) of the Codified Ordinances of the City of Willowick sets a use charge rate from which every person, firm or corporation whose lots, lands or premises served by a connection with the sanitary sewerage system of the City shall pay for discharging sewage; and

**WHEREAS**, the Administration and Council of the City of Willowick have been advised of the need to amend Section 921.08(b)(1) to provide for a revised use charge rate and a minimum quarterly billing based on that revised use charge rate for sanitary service in the City.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, AND STATE OF OHIO:**

**SECTION 1.** That Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled “STREETS, UTILITIES AND PUBLIC SERVICES CODE”; specifically Section 921.08, titled “SANITARY SEWER RENTAL RATES”, is hereby amended to read and provide as follows:

### 921.08 SANITARY SEWER RENTAL RATES.

(a) There is hereby established a charge for the use of the sanitary sewerage system upon all lots, lands and premises served by a connection with the sanitary sewerage system of the City which charge shall be in addition to any revenues received by a levy of taxes or assessments on the tax duplicated for sewer purposes.

(b)(1) Every person, firm or corporation whose lots, lands or premises are served by a connection with the sanitary sewerage system of the City shall pay for discharging sewage, industrial wastes, waste or other liquids either directly or indirectly into the sanitary sewerage system, a sewer rental charge based upon the quantity of metered water used in or upon such lots, lands, or premises and such charge shall be determined as follows: Each 100 cubic feet of water, or part thereof, measured through any one water meter, at the use charge rate of ~~Four Dollars and .935 cents (\$4.935)~~ **Five Dollars and .429 cents (\$5.429)** and the minimum quarterly billing for such use charge rate shall be ~~Thirty-Nine Dollars and 48/100 cents (\$39.48)~~ **Forty-Three Dollars and Forty-Three cents (\$43.43)** per 800 cubic feet of water, or part thereof per quarter.

(b)(2) The Finance Director...

\* \* \*

**Section 2.** The existing Section 921.08 of the City's Codified Ordinances is hereby repealed in that said Section to the extent inconsistent herewith is superseded by this legislation.

**Section 3.** All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: \_\_\_\_\_, 2022

\_\_\_\_\_  
Robert Patton, Council President

Submitted to the Mayor: \_\_\_\_\_, 2022

\_\_\_\_\_  
Richard J. Regovich, Mayor

Approved by the Mayor: \_\_\_\_\_, 2022

ATTEST: \_\_\_\_\_  
Angela Trend, Clerk of Council

## ORDINANCE NO. 2022 - 44

AN ORDINANCE AMENDING ORDINANCE 2022- 8 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); STREET LIGHTING FUND (204); SEWER REVENUE FUND (205); POLICE & FIRE CAPITAL IMPROVEMENT FUND (207); EMERGENCY RESCUE FUND (208); SANITARY & STORM LATERAL LEVY FUND (211); STREET IMPROVEMENT LEVY FUND (213); RECREATION CAPITAL IMPROVEMENT FUND (214); BOND RETIREMENT FUND (301); MUNICIPAL TAX INCREMENT EQUIVALENT FUND (302); POLICE PENSION FUND (801); AND THE DONATIONS & BEQUESTS FUND (803); FOR CURRENT EXPENSES OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY.

**SECTION 1.** Be it ordained by the Council of the City of Willowick, State of Ohio, that to provide for the current expenses and other expenditures of said City of Willowick during the calendar year ending December 31, 2022, that the following sums be and they are hereby set aside and appropriated as follows:

**SECTION 2.** That there be appropriated from the General Fund:

**GENERAL FUND****Fire Prevention & Inspection****Personal Services**

Retirement Benefit Payout	101.102.5195	4,650.00
<b>Total Wages &amp; Salaries</b>		4,650.00
<b>Total Fire Department</b>		<b>4,650.00</b>

**Recreation Programs (including Camp)****Other**

Hospitalization	101.303.5210	4,200.00
<b>Total Other Expense</b>		4,200.00
<b>Total Recreation</b>		<b>4,200.00</b>

**Technology Dept.****Other**

Network Equipment & Supplies	101.700.5431	2,000.00
<b>Total Other Expense</b>		2,000.00
<b>Total Technology Dept.</b>		<b>2,000.00</b>

**Administrative Support Service Dept.****Other**

Office Supplies	101.704.5521	1,000.00
<b>Total Other Expense</b>		1,000.00
<b>Total Service Department</b>		<b>1,000.00</b>

**County Auditor Deductions****Other**

State Administrative Fees	101.710.5386	160.00
Workers Compensation	101.710.5391	4,000.00
<b>Total Other Expense</b>		4,160.00
<b>Total County Auditor Deductions</b>		<b>4,160.00</b>

**TOTAL GENERAL FUND:****16,010.00****SECTION 3.** That there be appropriated from the Street Lighting Fund:**STREET LIGHTING FUND****Other**

State Administrative Fees 204.502.5386 12.00

**Total Other Expense 12.00****TOTAL STREET LIGHTING FUND 12.00****SECTION 4.** That there be appropriated from the Sewer Disposal Water Pollution Control Fund (Sewer Revenue):**SEWER REVENUE FUND****Other**

Hospitalization 205.503.5210 2,650.00

**Total Other Expense 2,650.00****TOTAL SEWER REVENUE FUND 2,650.00****SECTION 5.** That there be appropriated from the Police & Fire Capital Improvement Fund:**POLICE & FIRE CAPITAL IMPROVEMENT FUND****Other**

State Administrative Fees 207.710.5386 15.00

**Total Other Expense 15.00****TOTAL POLICE & FIRE CAPITAL FUND 15.00****SECTION 6.** That there be appropriated from the Fire Emergency Rescue Fund:**FIRE EMERGENCY RESCUE FUND****Personal Services**

Retirement Benefit Payout 208.102.5195 3,800.00

**Total Wages & Salaries 3,800.00****Other**

State Administrative Fees 208.102.5386 40.00

**Total Other Expense 40.00****TOTAL FIRE EMERGENCY RESCUE FUND 3,840.00****SECTION 7.** That there be appropriated from the Sanitary & Sewer Lateral Levy Fund:**SANITARY & STORM SEWER LATERAL LEVY FUND****Other**

State Administrative Fees 211.503.5386 7.00

**Total Other Expense 7.00****TOTAL SANITARY & STORM SEWER LATERAL LEVY FUND 7.00**

**SECTION 8.** That there be appropriated from the Street Improvement Levy Fund:

**STREET IMPROVEMENT LEVY FUND**

**Other**

State Administrative Fees	213.711.5386	47.00
<b>Total Other Expense</b>		47.00
<b>TOTAL STREET IMPROVEMENT LEVY FUND</b>		<b>47.00</b>

**SECTION 9.** That there be appropriated from the Recreation Improvement Levy Fund:

**RECREATION IMPROVEMENT LEVY FUND**

**Other**

State Administrative Fees	214.711.5386	4.00
<b>Total Other Expense</b>		4.00
<b>TOTAL RECREATION IMPROVEMENT LEVY FUND</b>		<b>4.00</b>

**SECTION 10.** That there be appropriated from the Bond Retirement Fund:

**BOND RETIREMENT FUND**

**Other**

State Administrative Fees	301.711.5386	3.00
<b>Total Other Expense</b>		3.00
<b>TOTAL BOND RETIREMENT FUND</b>		<b>3.00</b>

**SECTION 11.** That there be appropriated from the Municipal Tax Increment Equiv. Fund:

**MUNICIPAL TAX INCREMENT EQUIV. FUND**

**Other**

State Administrative Fees	302.710.5386	28.00
<b>Total Other Expense</b>		28.00
<b>TOTAL MUNICIPAL TAX INCREMENT EQUIV. FUND</b>		<b>28.00</b>

**SECTION 12.** That there be appropriated from the Police Pension Fund:

**POLICE PENSION FUND**

**Other**

State Administrative Fees	801.101.5386	5.00
<b>Total Other Expense</b>		5.00
<b>TOTAL POLICE PENSION FUND</b>		<b>5.00</b>

**SECTION 13.** That there be appropriated from the Donations & Bequests Fund:

**Other**

Donation Purchases	803.811.5800	6,000.00
<b>Total Donations &amp; Bequests Fund</b>		6,000.00
<b>TOTAL DONATIONS &amp; BEQUESTS FUND:</b>		<b>6,000.00</b>

**TOTAL ALL FUNDS** **28,621.00**

**SECTION 14.** That the Finance Director is hereby authorized to make expenditures or payments from any of the foregoing appropriations upon receiving proper certification and vouchers therefore, approved by the Board of Officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

**SECTION 15.** All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

**SECTION 16.** That the Clerk of Council be and she is hereby requested to deliver a certified copy of this Ordinance to the Lake County Auditor.

**SECTION 17.** That this Ordinance is hereby declared and determined to be an emergency measure necessary for the preservation of the public peace, health and safety of said City for the reason that immediate provision must be made for the appropriation herein provided for and it shall, therefore, be in effect immediately upon its approval by the Mayor of the City.

**PASSED:** \_\_\_\_\_, 2022

**Submitted to the Mayor for his approval**  
**on** \_\_\_\_\_, 2022

**ATTEST:**

\_\_\_\_\_  
**Council President**

**Approved by the Mayor on**  
\_\_\_\_\_, 2022

\_\_\_\_\_  
**Clerk of Council**

\_\_\_\_\_  
**Mayor**

**ORDINANCE NO. 2022-45****AN ORDINANCE PROVIDING FOR COMPENSATION OF RON ZAK AS THE INTERIM ACTING FIRE CHIEF OF THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY.**

WHEREAS, Fire Chief Tennyson was placed on administrative leave on September 26, 2022, and subsequently resigned as Fire Chief from the City of Willowick Fire Department on October 8, 2022;

WHEREAS, in the absence of the Fire Chief, the Mayor, as Director of Public Safety, determined that the interim appointment of Captain Ron Zak as Acting Fire Chief of the City of Willowick was necessary to preserve the health, safety and welfare of the citizens of the City of Willowick; and

WHEREAS, the Council desires to determine the rate of pay to be paid to Ron Zak during his interim appointment as Acting Fire Chief of the City of Willowick Fire Department for the period of September 26, 2022 through October 18, 2022; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE AND STATE OF OHIO:

**SECTION 1.** The interim Acting Fire Chief, Ron Zak, shall be paid compensation for the period of September 26, 2022 to October 18, 2022, at the rate of Forty-Seven Dollars and .2485 cents (\$47.2485), per hour.

**SECTION 2.** That all ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 3.** That this Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further, provides for the usual daily operation of a municipal department and compensation of its officials; wherefore, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

Adopted by Council: \_\_\_\_\_, 2022

\_\_\_\_\_  
Robert Patton, Council President

Submitted to the Mayor: \_\_\_\_\_, 2022

\_\_\_\_\_  
Richard J. Regovich, Mayor

Approved by the Mayor: \_\_\_\_\_, 2022

ATTEST: \_\_\_\_\_  
Angela Trend, Clerk of Council





## RESOLUTION NO. 2022-27

**A RESOLUTION SETTING FORTH NO OBJECTION TO THE SUBMERGED LAND LEASE AND PROPOSED SHORE STRUCTURE APPLICATION FOR REAL PROPERTY LOCATED AT 30707 LAKESHORE BOULEVARD, WILLOWICK, OHIO, OWNED BY WILLOUGHBEACH TERRACE LIMITED PARTNERSHIP, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the owner of real property located at 30707 Lakeshore Boulevard, Willowick, Ohio, Lake County Parcel No. 28A03AR000240, have filed an application with the Ohio Department of Natural Resources (ODNR) for a Submerged Lands Lease and Shore Structure Permit; and

**WHEREAS**, the law requires that before the Submerged Lands Lease and Shore Structure Permit can be issued, the City has to pass a Resolution finding that the occupied submerged lands are not necessary or required for the construction, maintenance, or operation by the City of Willowick of breakwaters, piers, docks, wharves, bulkheads, connecting ways, water terminal facilities, and improvements and marginal highways in aid of navigation and water commerce and that the land uses specified in the application comply with the regulation of permissible land use under the waterfront plan of the City; and

**WHEREAS**, the City does not have a use for the above described land and the City has no objection to ODNR issuing the permit that is described above.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO:**

**Section 1.** That the City finds that the occupied submerged lands that are described above are not necessary or required for the construction, maintenance, or operation by the City of Willowick of breakwaters, piers, docks, wharves, bulkheads, connecting ways, water terminal facilities, and improvements and marginal highways in aid of navigation and water commerce, and that the land uses specified in the application comply with regulation of permissible land use under the waterfront plan of the City.

**Section 2.** All formal actions of this Council concerning the passage of this Resolution were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances of the City of Willowick and Section 121.22 of the Ohio Revised Code.

**Section 3.** This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick, and further.

WHEREFORE, this Resolution shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

**PASSED:** \_\_\_\_\_, 2022

\_\_\_\_\_  
**Robert Patton, President of Council**

**SUBMITTED** to the Mayor for his approval  
on \_\_\_\_\_, 2022

**APPROVED** by the Mayor on

\_\_\_\_\_, 2022

**ATTEST:**

\_\_\_\_\_  
**Angela Trend, Clerk of Council**

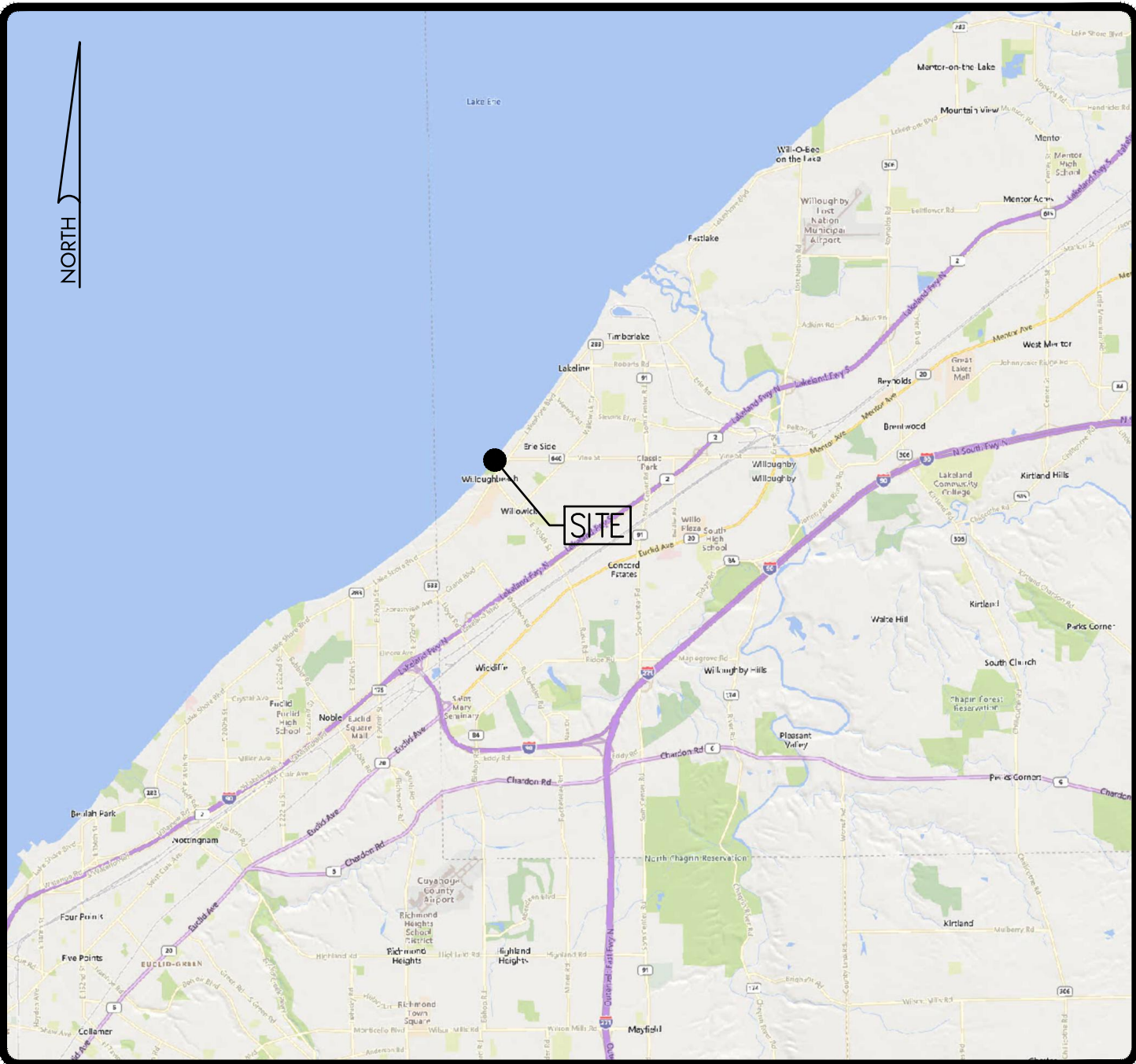
\_\_\_\_\_  
**Richard J. Regovich, Mayor**



# SHORE STRUCTURE IMPROVEMENT DRAWINGS

## WILLOUGHBEACH LIMITED PARTNERSHIP

30707 LAKESHORE BOULEVARD, WILLOWICK, OHIO 44095  
LAKE COUNTY, OHIO



MAP: VICINITY MAP SCALE: 1" = 10,000'



LOCATION MAP SCALE: 1" = 500'

SHEET INDEX	
SHEET TITLE	SHEET NO.
TITLE SHEET	C1.0
EXISTING & PRE-CONSTRUCTION SITE PLAN	C2.0
PROPOSED SITE PLAN	C3.0
CROSS SECTIONS	C4.0

### PRE-CONSTRUCTION NOTICE

THESE PLANS HAVE BEEN PREPARED USING THE PRESENTLY AVAILABLE DATA AT THE TIME OF PREPARATION. FIELD CONDITIONS MAY BE ENCOUNTERED DURING CONSTRUCTION THAT COULD NOT BE ANTICIPATED, AND AS SUCH, THESE PLANS SHOULD BE USED ONLY AS A CONSTRUCTION CONTROL REFERENCE, (I.E., NOT A PRECISE CONSTRUCTION DOCUMENT). MODIFICATIONS TO THE DESIGN AS SHOWN MAY BE REQUIRED BASED ON FIELD CONDITIONS AT THE TIME OF CONSTRUCTION. IN ANY EVENT, THE ENGINEERING OBJECTIVES OF THE DESIGN SHALL BE MET. IF MODIFICATIONS TO THE PLAN ARE NEEDED DUE TO SITE CONDITIONS ENCOUNTERED, THE OWNER AND ENGINEER SHALL BE CONSULTED PRIOR TO IMPLEMENTATION OF ANY CHANGES.

No.	REVISION	CHK'D BY DATE
	PRELIMINARY NOT FOR CONSTRUCTION	

30707 LAKESHORE BOULEVARD, WILLOWICK, OHIO  
SHORE STRUCTURE PERMIT  
WILLOUGHBEACH LIMITED  
PARTNERSHIP  
TITLE SHEET

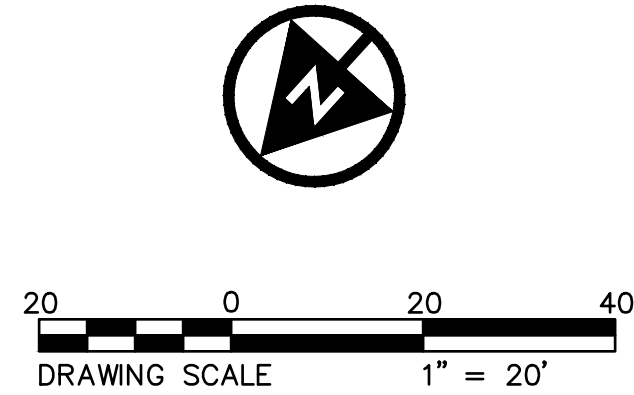
APPLICATION NO.
DATE: 9/15/2022
SCALE: AS NOTED
SHEET: C1.0



CH'D BY	DATE	REVISION	No.
		<b>PRELIMINARY NOT FOR CONSTRUCTION</b>	

30707 LAKESHORE BOULEVARD, WILLOWICK, OHIO  
**SHORE STRUCTURE PERMIT**  
**WILLOUGHBEACH LIMITED PARTNERSHIP**  
**EXISTING & PRE-CONSTRUCTION SITE PLAN**

APPLICATION NO.
DATE: 9/15/2022
SCALE: AS NOTED
SHEET: <b>C2.0</b>

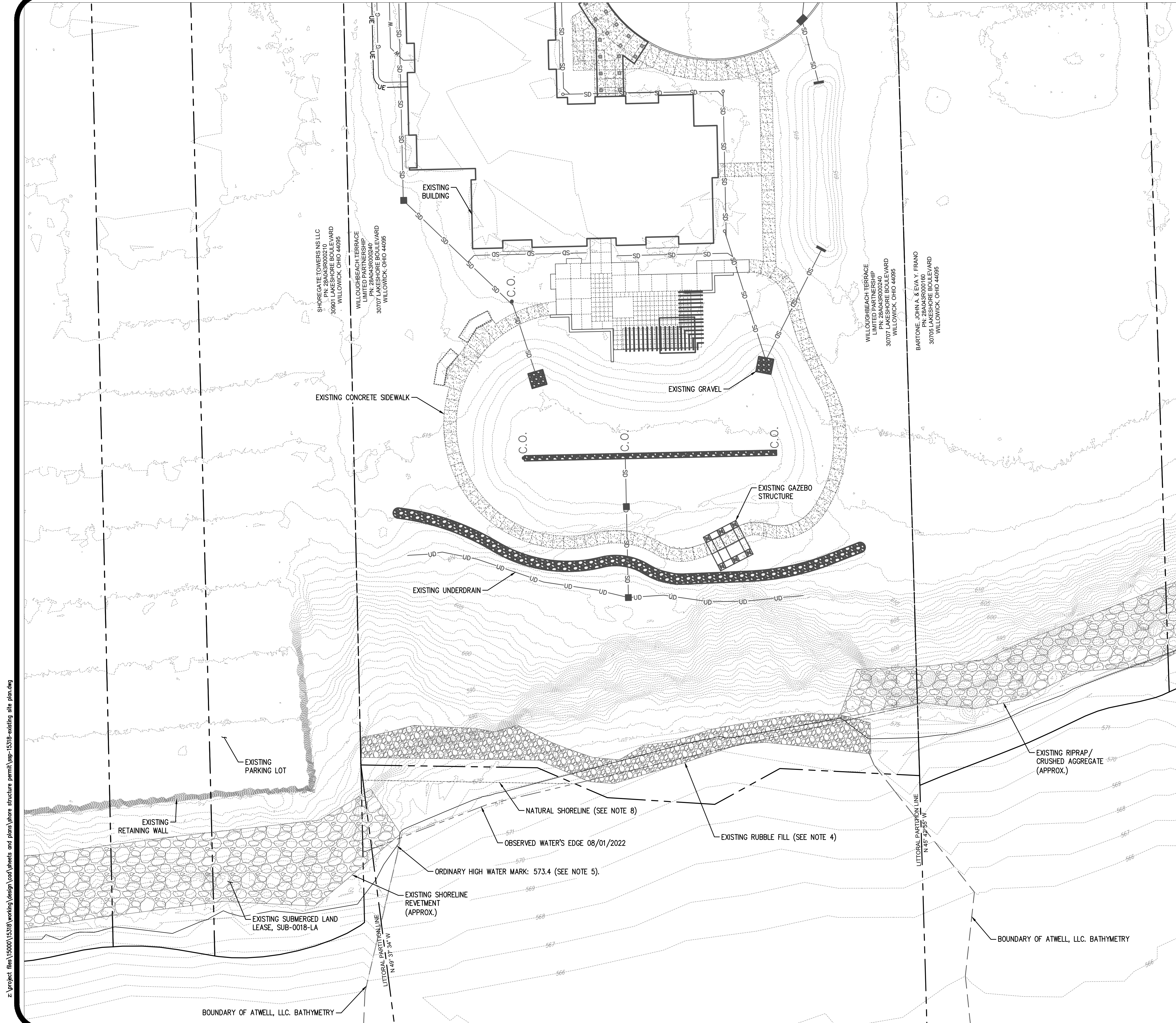


**LEGEND**

- EXISTING PARCEL LINE
- 780- EXISTING MAJOR CONTOUR (SEE NOTE 5)
- - - EXISTING MINOR CONTOUR
- ORDINARY HIGH WATER MARK ELEVATION
- - - 1993 NATURAL SHORELINE
- WATER'S EDGE 08/01/2022
- SD SD EXISTING STORM SEWER PIPE
- UD UD EXISTING STORM SEWER UNDER DRAIN
- UE UE EXISTING UNDERGROUND ELECTRIC
- G G G EXISTING GAS LINE
- W W W EXISTING WATER MAIN
- EXISTING STORM SEWER INLET
- C.O. EXISTING STORM SEWER CLEANOUT
- EXISTING BUILDING
- EXISTING WALL
- EXISTING EDGE OF ASPHALT
- EXISTING CURB
- EXISTING SIDEWALK
- [Pattern] EXISTING CONCRETE
- [Pattern] EXISTING GRAVEL
- [Pattern] EXISTING RUBBLE FILL
- [Pattern] EXISTING RIPRAP/CRUSHED AGGREGATE

**NOTES:**

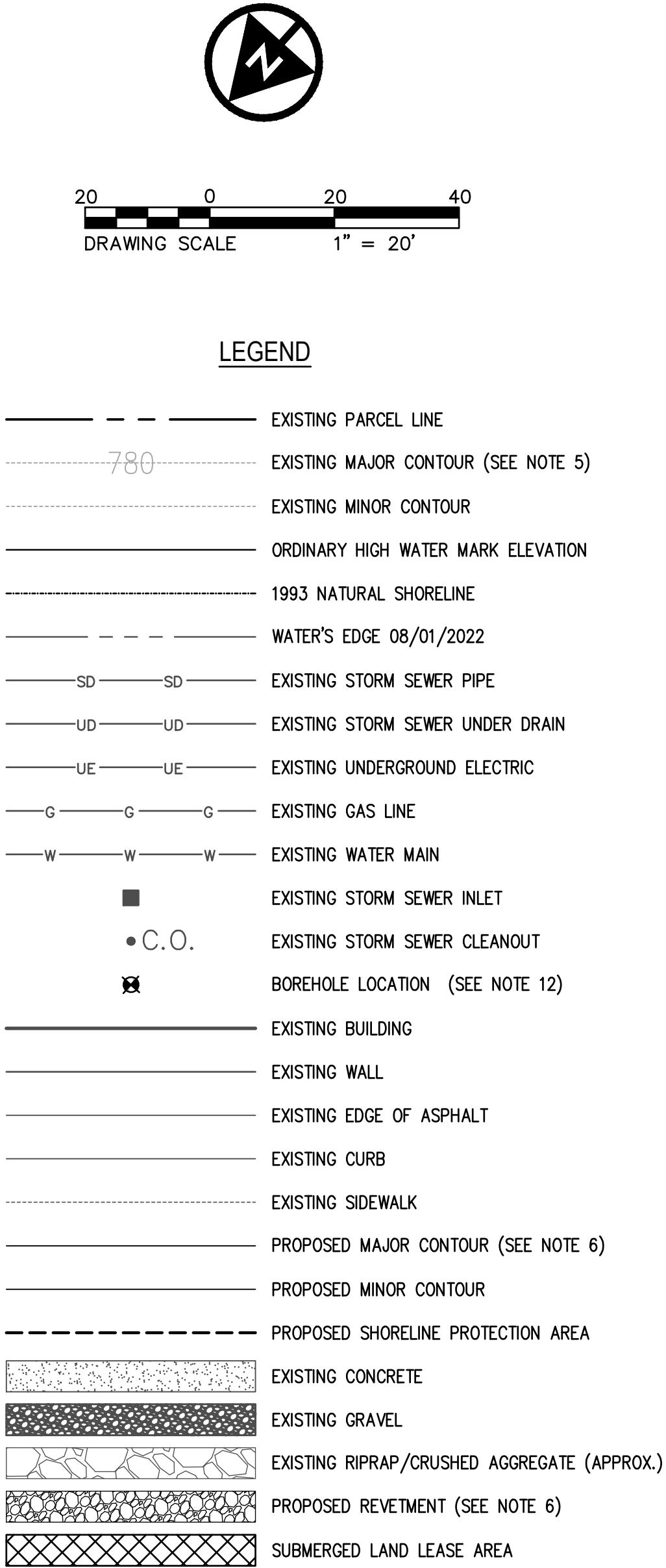
1. BASEMAP PROVIDED BY ATWELL, LLC. 06/07/16.
2. VERTICAL DATUM: IGLD85.
3. THE RADIAL METHOD WAS USED TO PROJECT THE EASTERLY AND WESTERLY LITTORAL RIGHTS PARTITION LINES FROM THE INTERSECTION OF THE UPLAND PROPERTY LINE AND THE 1993 NATURAL SHORELINE. THE GENERAL ORIENTATION OF THE SHORELINE WAS DETERMINED BY EXAMINING LAKE COUNTY GIS PARCEL DATA AND AERIAL IMAGERY FOR A REACH OF 0.6 KILOMETERS. THE ORIENTATION OF THE EASTERLY AND WESTERLY LITTORAL RIGHTS PARTITION LINE WAS DETERMINED BY PROJECTING RADIALLY FROM THE GENERAL ALIGNMENT OF THE 0.6 KILOMETER REACH OF THE SHORELINE. THE EXISTING RUBBLE FILL INCLUDES ROCK, CONCRETE SLABS, AND OTHER MISCELLANEOUS DEBRIS.
4. EXISTING TOPOGRAPHIC CONTOURS SHOWN ARE 2019 LIDAR DATA PROVIDED BY THE OHIO GEOGRAPHICALLY REFERENCED INFORMATION PROGRAM (OGIP) DATABASE. THE BATHYMETRY CONTOURS SHOWN ARE FROM ATWELL, LLC. BATHYMETRIC SURVEY 08-11-2022. THE ORDINARY HIGH WATER MARK (OHWM) LOCATION SHOWN IS FROM ATWELL, LLC. TOPOGRAPHIC SURVEY 08-01-2022. THE WATER'S EDGE AND LEVEL WERE OBSERVED BY ATWELL, LLC ON 08-01-2022.
5. THE INTENT OF THIS PLAN SHEET IS TO SHOW THE PRE-CONSTRUCTION SITE CONDITIONS THAT WERE PRESENT BEFORE THE SHORELINE IMPROVEMENTS THAT WERE IMPLEMENTED IN GENERAL ACCORDANCE WITH THE TEMPORARY SHORE STRUCTURE PERMIT IN 2020.
6. THE EXISTING SIDEWALK, GAZEBO, AND UNDERDRAIN SYSTEM AT THE TOP OF THE SLOPE SHALL BE REMOVED/DECOMMISSIONED.
7. THE NATURAL SHORELINE SHOWN HEREON IS A COMPOSITE SHORELINE DEPRIVED BY ATWELL, LLC. USING A COMBINATION OF SHORELINES. THE EASTERLY PORTION IS BASED ON AS SURVEYED LOCATIONS FROM ATWELL, LLC. SURVEY ON 08-01-2022, AND THE WESTERLY IS BASED ON 1993 HISTORICAL AERIAL IMAGERY.



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- NOTES:
1. THE INTENT OF THIS SITE PLAN IS TO REFLECT THE WORK THAT WAS COMPLETED UNDER THE TEMPORARY SHORE STRUCTURE PERMIT 19-TLAK-18.
  2. BASEMAP PROVIDED BY ATWELL, LLC. 06/07/16 AND 08/12/22.
  3. VERTICAL DATUM: IGLD85.
  4. THE RADIAL METHOD WAS USED TO PROJECT THE EASTERLY AND WESTERLY LITTORAL RIGHTS PARTITION LINES FROM THE INTERSECTION OF THE UPLAND PROPERTY LINE AND THE 1993 NATURAL SHORELINE. THE GENERAL ORIENTATION OF THE SHORELINE WAS DETERMINED BY EXAMINING LAKE COUNTY GIS PARCEL DATA AND AERIAL IMAGERY FOR A REACH OF 0.6 KILOMETERS. THE ORIENTATION OF THE EASTERLY AND WESTERLY LITTORAL RIGHTS PARTITION LINE WAS DETERMINED BY PROJECTING RADIALLY FROM THE GENERAL ALIGNMENT OF THE 0.6 KILOMETER REACH OF THE SHORELINE.
  5. EXISTING TOPOGRAPHIC CONTOURS SHOWN ARE 2019 LIDAR DATA PROVIDED BY THE OHIO GEOGRAPHICALLY REFERENCED INFORMATION SYSTEM (OGRIP) DATABASE. THE BATHYMETRY CONTOURS SHOWN ARE FROM ATWELL, LLC. BATHYMETRIC SURVEY 08-11-2022. THE WATER'S EDGE LEVEL AND LOCATION WERE OBSERVED BY ATWELL, LLC. ON 08-01-2022.
  6. PROPOSED GRADES SHOWN AND THE LIMITS OF THE PROPOSED REVETMENT ARE BASED ON THE AS-BUILT INFORMATION FROM ATWELL, LLC. TOPOGRAPHIC SURVEY 08-01-2022.
  7. THE EXISTING RUBBLE FILL, WHICH CONSISTS OF ROCK, CONCRETE SLABS, AND MISCELLANEOUS DEBRIS, MAY REMAIN BENEATH THE PROPOSED ARMOR STONE REVETMENT. SEE SHEET C4.0 FOR MORE DETAIL.
  8. THE PROPOSED STORMWATER IMPROVEMENTS, INCLUDING REGRADING AND REVEGETATION AT THE TOP OF THE SLOPE, SHALL BE IMPLEMENTED CONCURRENT WITH OR IMMEDIATELY FOLLOWING THE SIDE SLOPE/Shoreline IMPROVEMENT WORK.
  9. THE EXISTING SIDE SLOPE SHALL BE REGRADED TO A MAXIMUM 1.5:1 (HORIZONTAL TO VERTICAL) SLOPE IN PREPARATION FOR PLACEMENT OF THE PROPOSED REVETMENT THAT WILL CONSIST OF ARMOR STONE. SEE SHEET C4.0 FOR MORE DETAIL.
  10. SIDE CAST ALL EXCAVATED GRANULAR MATERIAL INTO THE LITTORAL DRIFT AREA.
  11. THE SHORELINE PROTECTION TO EXTEND NO MORE THAN 15 FEET LAKEWARD OF THE EXISTING TOE OF SLOPE. SEE SHEET C4.0 FOR MORE DETAIL.
  12. APPROXIMATE LOCATIONS OF BOREHOLES PROVIDED BY THE SUBSURFACE EXPLORATION AND GEOTECHNICAL ENGINEERING REPORT, PREPARED BY GEOTECHNICAL CONSULTANTS, INC. (GCI). SEE SHEET C4.0 FOR MORE DETAIL.
  13. THE NATURAL SHORELINE SHOWN HEREON IS A COMPOSITE SHORELINE DEPRIVED BY ATWELL, LLC. USING A COMBINATION OF SHORELINES. THE EASTERLY PORTION IS BASED ON AS SURVEYED LOCATIONS FROM ATWELL, LLC. SURVEY ON 08-01-2022, AND THE WESTERLY IS BASED ON 1993 HISTORICAL AERIAL IMAGERY.

30707 LAKESHORE BOULEVARD, WILLOWICK, OHIO  
**SHORE STRUCTURE PERMIT**  
**WILLOUGHBEACH LIMITED PARTNERSHIP**  
**PROPOSED SITE PLAN**

APPLICATION NO.
DATE: 9/15/2022
SCALE: AS NOTED
SHEET: C3.0

DESIGNED BY: gic	DRAWN BY: gic	CHECKED BY: PAH	PROJECT NO. 15318
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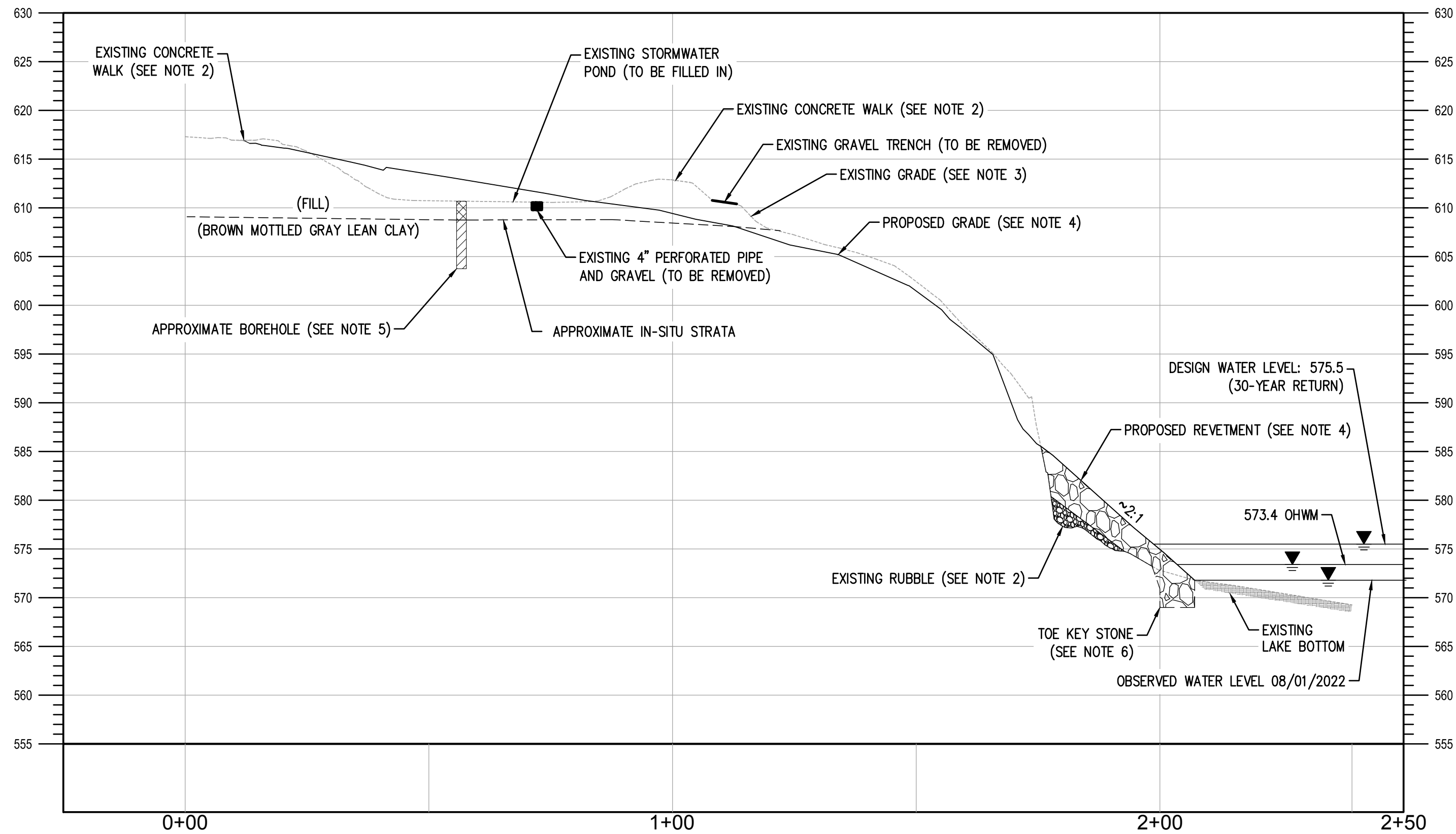
**PRELIMINARY**  
**NOT FOR**  
**CONSTRUCTION**

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6/15/2022

**verdantas**  
PEOPLE FOCUSED FUTURE  
4 HEMISPHERE WAY  
BEDFORD, OH 44144-4216  
TEL 440.232.9945  
FAX 614.560.0023



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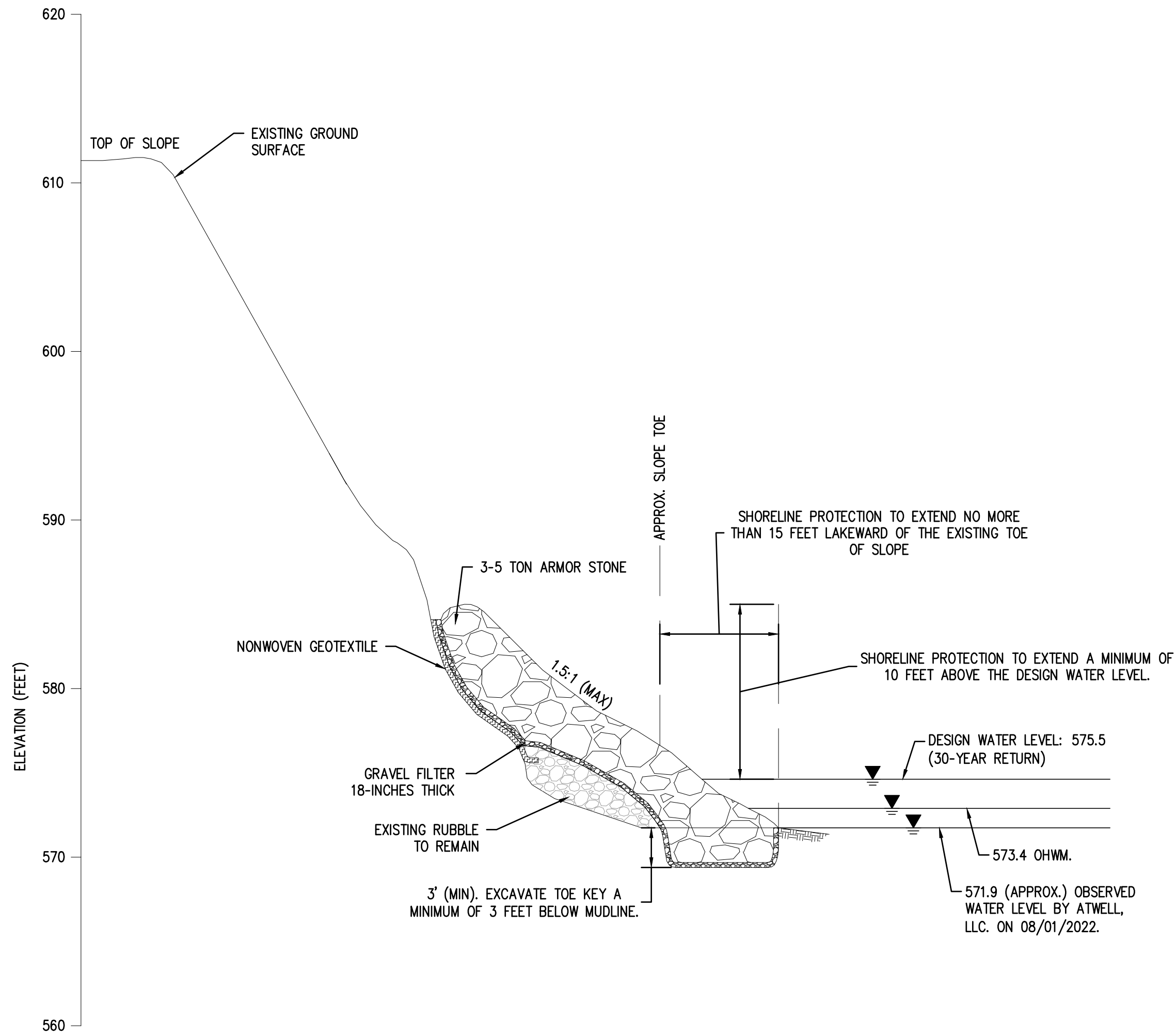
PROPOSED SHORE STRUCTURE IMPROVEMENT TYPICAL CROSS SECTION

NOTES:

1. VERTICAL DATUM: IGLD85.
2. THE EXISTING RUBBLE FILL, WHICH CONSISTS OF ROCK, CONCRETE SLABS, AND MISCELLANEOUS DEBRIS MAY REMAIN BENEATH THE PROPOSED ARMOR STONE REVETMENT. THE EXISTING CONCRETE SIDEWALK WILL BE REMOVED, BROKEN UP, AND ADDED TO EXISTING RUBBLE FILL BENEATH THE PROPOSED ARMOR STONE.
3. EXISTING TOPOGRAPHIC CONTOURS SHOWN ARE 2019 LIDAR DATA PROVIDED BY THE OHIO GEOGRAPHICALLY REFERENCED INFORMATION SYSTEM (OCRIP) DATABASE. THE BATHYMETRY CONTOURS SHOWN ARE FROM ATWELL, LLC. BATHYMETRIC SURVEY 08-11-2022. THE WATER'S EDGE AND LEVEL WERE OBSERVED BY ATWELL, LLC. ON 08-01-2022.
4. PROPOSED GRADES ARE BASED ON THE AS-BUILT INFORMATION FROM ATWELL, LLC. TOPOGRAPHIC SURVEY 08-01-2022.
5. THE SUBSURFACE EXPLORATION AND GEOTECHNICAL ENGINEERING REPORT PREPARED BY GEOTECHNICAL CONSULTANTS, INC. (GCI) IN 2014 FOUND THAT THE SUBSURFACE STRATA WAS PRIMARILY COMPOSED OF FILL MATERIAL (STAINED BROWN MOTTLED GRAY LEAN CLAY WITH TRACE RUBBLE) AND UNDERLAIN BY BROWN MOTTLED GRAY LEAN CLAY.
6. BASED ON DISCUSSIONS WITH THE CONSTRUCTION CONTRACTOR (HUFFMAN EQUIPMENT RENTAL & CONTRACTING, INC.), THE TOE KEY WAS CONSTRUCTED DOWN TO APPROXIMATELY THE LOW WATER DATUM ELEVATION (569.2).

LEGEND

- PROPOSED REVETMENT
- EXISTING RUBBLE FILL (SEE NOTE 2)
- EXISTING FILL (SEE NOTE 4)
- EXISTING CLAY (SEE NOTE 4)



PROPOSED SHORE STRUCTURE IMPROVEMENT TYPICAL DETAIL

SCALE: N.T.S.

SCOPE OF WORK AND MATERIAL SPECIFICATIONS:

NONWOVEN GEOTEXTILE

SHOULD CONSIST OF MIRAFI 180N OR SIMILAR (MINIMUM 8.0 OZ/SY WEIGHT).

GRAVEL FILTER

LAYERS SHOULD CONSIST OF CLEAN CRUSHED (ANGULAR) GRAVEL GENERALLY MEETING THE SPECIFICATION FOR CRUSHED AGGREGATE SLOPE PROTECTION AND FILTER AGGREGATE FOR DUMP ROCK (ODOT 703.19 A).

SITE PREPARATION

CLEARING AND GRUBBING SHOULD BE KEPT TO THE MINIMUM; CLEAR SLOPE REPAIR AREA OF BRUSH, TREES, STUMPS OR OTHER OBJECTIONABLE MATERIALS AND MINOR GRADE TO A SMOOTH UNIFORM SURFACE. LOOSE, SOFT OR SPONGY MATERIAL, AND LARGE ROCKS PROJECTING THROUGH THE SLOPE SHOULD BE REMOVED AND RESULTING MINOR POTHOLES OR HOLLOW BACKFILLED AND COMPACTED. EXISTING RUBBLE ON SHORELINE MAY REMAIN.

EXCAVATE TOE KEY A MINIMUM OF 3 FEET BELOW THE MUDLINE AS SHOWN.

PLACING FILTER LAYERS AND ARMOR STONE

NONWOVEN GEOTEXTILE SHOULD BE PLACED ON THE PREPARED SLOPE AND EXTENDED BENEATH THE RIPRAP TOE WHERE PRACTICAL. WHERE GEOTEXTILE TERMINATES MID-SLOPE (I.E. AT THE EXISTING RUBBLE) THE GEOTEXTILE SHOULD BE WRAPPED AROUND THE STONE AT THE BOTTOM. THE GEOTEXTILE SHOULD BE LAID IN ROWS UP-DOWN THE SLOPE WITH MINIMUM OVERLAP OF 2 FEET BETWEEN SHEETS. SECURING PINS MAY BE PLACED AT REGULAR INTERVALS ALONG THE MID-POINT OF THE OVERLAPS. FOLDS MAY BE LEFT IN THE SHEETS TO PREVENT STRETCHING AND TENSION FROM PLACEMENT AND SUBSEQUENT SETTLING OF THE ARMOR STONE.

THE GRAVEL FILTER LAYERS SHOULD BE SPREAD EVENLY ON THE PREPARED SLOPE/GEOTEXTILE TO A MINIMUM THICKNESS OF 18 INCHES. FILTER GRAVEL LAYERS SHOULD BE PLACED BY TECHNIQUES THAT DO NOT RESULT IN SEGREGATION OF THE ROCK MASS. COMPACTING IS NOT REQUIRED BUT THE SURFACE SHOULD BE REASONABLY SMOOTH WHEN COMPLETE.

PLACE ARMOR STONE IN A STABLE CONDITION, APPROXIMATELY 1.5H:1V (HORIZONTAL TO VERTICAL) OR FLATTER. ARMOR STONE SHOULD BE PLACED A MINIMUM OF TWO STONE THICKNESS ON THE SLOPE.

Item #11:



4 HEMISPHERE WAY  
BEDFORD, OH 44144-4216  
TEL 440.232.9945  
FAX 614.360.0023

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6/15/2022

DESIGNED BY:	gjc
DRAWN BY:	gjc
CHECKED BY:	PAH
PROJECT NO.	15318
CHK'D BY:	
DATE:	
REVISION	
No.	

PRELIMINARY  
NOT FOR  
CONSTRUCTION

30707 LAKESHORE BOULEVARD, WILLOWICK, OHIO  
SHORE STRUCTURE PERMIT  
WILLOUGHBEACH LIMITED  
PARTNERSHIP  
CROSS SECTIONS

APPLICATION NO.

DATE:  
9/15/2022

SCALE:  
AS NOTED

SHEET:  
C4.0

# COASTAL PERMITS AND LEASE APPLICATION

Please consult the instructions prior to completing this form. Please type or print clearly using blue or black ink.

## GENERAL INFORMATION

1. Property owner name: Willoughbeach Terrace Limited Partnership	
2. Mailing address: 500 South Front Street, 10th Floor Columbus, Ohio 43215	3. Home telephone number: 614-396-3200
	4. Alternate telephone number:
	5. Email address: dcooper@wodagroup.com
6. Authorized agent/representative name: David Cooper, Jr.	
7. Mailing address: 500 South Front Street, 10th Floor Columbus, Ohio 43215	8. Telephone number: 614-396-3200
	9. Fax Number:
	10. Email address: dcooper@wodagroup.com

11. Street address: 30707 Lakeshore Boulevard	
12. Permanent parcel number(s): 28A043R000240	
13. City or township: Willowick	14. County: Lake
15. Site location description (if necessary): See attached drawings.	16. Submittals (check if enclosed): <input checked="" type="checkbox"/> Location map

17. Name of adjoining shoreline property owner(s)	Site address/city/state/zip code	Mailing address/city/state/zip code
Shoregate Towers NS LLC	30901 Lakeshore Boulevard Willowick, Ohio 44095	30901 Lakeshore Boulevard Willowick, Ohio 44095
Bartone, John A. & Eva Y. Frano	30705 Lakeshore Boulevard Willowick, Ohio 44095	30705 Lakeshore Boulevard Willowick, Ohio 44095

18. Brief description of the proposed structure or project (attach additional sheets if necessary): Work for this project includes construction of a new 3-5 ton per unit armor stone shoreline protection along approximately 220 feet of the Lake Erie shoreline. The armor stone will extend a minimum of 10 feet above the design water level and no more than 15 feet lake-ward of the existing toe of slope. These shoreline improvements were implemented in accordance with a temporary shore structure permit (Permit 19-TLAK-18) in 2020.	
19. Anticipated start date:	20. Anticipated finish date:

21. To apply for an authorization, check the box below and complete the application on the reverse page:		
<input checked="" type="checkbox"/> Shore Structure Permit	<input checked="" type="checkbox"/> Submerged Lands Lease	<input type="checkbox"/> Coastal Erosion Area Permit
<input type="checkbox"/> Submerged Lands Permit	<input type="checkbox"/> Submerged Lands Lease Modification	<input type="checkbox"/> Consistency Statement

**SHORE STRUCTURE PERMIT APPLICATION****§1506.40**

Item #11.

1. Professional Engineer: Philip A. Hicks, PE		2. Ohio registration number: 73629
3. Mailing address: 219 S. Erie Street Toledo, Ohio 43604	4. Phone number: 567-200-4810	7. Submittals (check if enclosed)  <input checked="" type="checkbox"/> Construction drawings (by professional engineer)  <input checked="" type="checkbox"/> Design information
	5. Fax number:	
	6. Email address: phicks@verdantas.com	

**SUBMERGED LANDS LEASE APPLICATION****§1506.11 ORC**

1. Total Area of Submerged Lands to be Occupied: 0.0250 Acres		
2. Upland deed recording information [Deed book] Vol. 560		[Deed page] 164
3. Local Authority Issuing Resolution: City of Willowick		Date issued:
4. Was any Portion of the Structure Erected in Lake Erie Prior to October 13, 1955?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
5. Brief Explanation of the Purpose of the Structure or Project ( <i>attach additional sheets if necessary</i> ): Work for this project includes construction of a new 3-5 ton per unit armor stone shoreline protection along approximately 220 feet of the Lake Erie shoreline. The armor stone will extend a minimum of 10 feet above the design water level and no more than 15 feet lake-ward of the existing toe of slope. These shoreline improvements were implemented in accordance with a temporary shore structure permit (Permit 19-TLAK-18) in 2020.		6. Submittals (check if enclosed): <input checked="" type="checkbox"/> Construction drawings <input checked="" type="checkbox"/> Copy of title deed <input checked="" type="checkbox"/> Metes & bounds description and plat <input checked="" type="checkbox"/> Local resolution or ordinance <input checked="" type="checkbox"/> Legal documentation of signature authority

**COASTAL EROSION AREA PERMIT APPLICATION****§1506.07 ORC**

1. Authorization Type:	<input type="checkbox"/> Existing	<input type="checkbox"/> New Measure	Date Built (if existing):
2. Upland deed recording information [Deed book]		[Deed page]	
3. Construction start date for the building or addition:			
4. Brief description of the building or addition ( <i>attach additional sheets if necessary</i> ):		5. Submittals (check if enclosed): <input type="checkbox"/> Construction drawings <input type="checkbox"/> Permanent structure drawings <input type="checkbox"/> Copy of title deed <input type="checkbox"/> Construction schedule <input type="checkbox"/> Design information	

**SIGNATURE AND CONSISTENCY STATEMENT****§1506.03 ORC**

I certify that the proposed activity identified in this application shall comply with Ohio's approved Coastal Management Program and will be conducted in a manner consistent with such program (15 CFR 930.57 and ORC 1506.03).	
I do additionally certify that I am familiar with the information contained in this application and, to the best of my knowledge and belief, such information is true, complete and accurate.	
_____ Signature of Property Owner or Authorized Agent	_____ Date

Signature of Property Owner or Authorized Agent

Date

Application page 2 of 2

EMAIL TO (preferred): coastal.regulatory@dnr.ohio.gov

or MAIL TO: Ohio DNR Office of Coastal Management, 2514 Cleveland Road East, Huron, Ohio 44839

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**ORDINANCE NO. 2022-46****AN ORDINANCE CONFIRMING THE APPOINTMENT WILLIAM J. MALOVRH TO THE POSITION OF FIRE CHIEF, ESTABLISHING HIS TERMS OF COMPENSATION, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Mayor of the City of Willowick has appointed William J. Malovrh to the position of Fire Chief by virtue of the civil service examination and appointment process.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, AND STATE OF OHIO:**

**Section 1.** That the Council of the City of Willowick hereby confirms the mayoral appointment of William J. Malovrh to the position of Fire Chief commencing October 18, 2022;

**Section 2.** That William J. Malovrh as Fire Chief, be paid compensation beginning October 18, 2022 at the rate of Three Thousand Six Hundred Fifty-Three and 85/100 dollars (\$3,653.85), per bi-weekly pay period.

**Section 3.** That William J. Malovrh as Fire Chief shall be immediately eligible for four (4) weeks of vacation annually.

**Section 4.** That William J. Malovrh as Fire Chief shall be eligible for one (1) additional week of vacation after his first full year of employment as Fire Chief, and one (1) additional week of vacation after his third full year of employment as Fire Chief for a maximum of 6 weeks of vacation annually.

**Section 5.** That the Fire Chief shall respond to the inquiry of Council regarding the services of his Department in such matters that would come within his Department's responsibilities.

**Section 6.** That all Ordinances or parts thereof in conflict to the provisions of this Ordinance are hereby repealed.

**Section 7.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

**Section 8.** This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and for the further reason to ensure the timely and uninterrupted operation and performance of the City of Willowick Fire Department; wherefore, this Ordinance shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

**PASSED:** \_\_\_\_\_, 2022

\_\_\_\_\_  
**Robert Patton, President of Council**

**SUBMITTED** to the Mayor for his approval  
on \_\_\_\_\_, 2022

**APPROVED** by the Mayor on  
\_\_\_\_\_, 2022

**ATTEST:**

\_\_\_\_\_  
**Angela Trend, Clerk of Council**

\_\_\_\_\_  
**Richard J. Regovich, Mayor**