



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, April 02, 2024 at 7:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**MINUTES**

**CALL MEETING TO ORDER**

The Seventh Meeting of Council was Called to Order by President Koudela at 7:32pm

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**PRESENT**

President Monica Koudela  
Ward 1 Councilman Patrick Mohorcic  
Ward 1 Councilman Devon McFarland  
Ward 2 Councilwoman Natalic Antosh  
Ward 2 Councilwoman Theresa Bisbee  
Ward 3 Councilman Charles Malta  
Ward 3 Councilman David Phares

**Also Present:** Mayor Vanni, Law Director Landgraf, Finance Director Benedict, Fire Chief Malovrh, Police Chief Daubenmire, Service Director Shannon, Recreation Director Kless, Engineer McLaughlin and Clerk Morgan

**Absent:** Building Chief Brennan

**APPROVAL OF MINUTES**

1. Motion to Approve the Minutes from the March 19, 2024, Regular Council Meeting

**Motion to approve made by Ward 3 Councilman Malta, Seconded by Ward 2 Councilwoman Antosh.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**No Discussion; Motion Carried**

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

2. A Proclamation Honoring Willowick Police Sergeant Jacob Cook  
Read and Presented by Mayor Vanni
3. A Proclamation Recognizing April as Child Abuse Prevention Month  
Read by Mayor Vanni

**ADMINISTRATIVE APPEALS**

None

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

Mayor Vanni presented plans for eclipse day (4/8/2024) which included the event at Dudley and closing the parking lot at city hall as a safety precaution to allow first responders to get out timely. On the website, there is a press release from the Lake County Sheriff and Mayor's Courier article with more details.

Local Government Fund continues to meet, and they met with the county's western cities. Mayor to meet with the Ad Hoc budget commission committee on 4/5/2024.

Champions week with the Lake County Council on Aging on March 21, Mayor served with meals on wheels at Willowick Community Center. The organization is locked in a five-year contract and the city is happy to have them as well as they are happy to be here.

Mayor discussed the motions on the agenda related to the closing of Fairway Boulevard. The project did not cost anything to the city and the remaining \$202,500.00 will be returned to the Commissioners. The plan is to reapply for that money to use for E. 305<sup>th</sup> trunk sewer project.

Civil Service Commission met, and they are currently at a pause right now. Ordinances that are on second reading this meeting are being reviewed. There are no immediate plans to offer another test to the lieutenants of the fire department. The next meeting will be held 4/11/2024 at 9am.

Mayor commended Director Kless and her team for all the events' success even with bad weather during Christmas and Easter.

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

None

**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials****Service Director – Todd Shannon**

Electronic report submitted. Director Shannon spoke with the contractor regarding the road program. A pre-con meeting will happen shortly. There will be a meeting with ODOT regarding the Vine Street resurfacing project for update on start date. Director Shannon noted he spoke to the (Lake County) deputy engineer regarding the lights on Route 2. The part is expected to be in next week. Work is to being on the parks and pool weather permitting.

Councilman Phares asked if the cement was going to be taken up at the two roads on the road list? Director Shannon answered no; it will be ground.

**Recreation Director – Julie Kless**

Director Kless mentioned the department was putting on the final touches on the eclipse party set for 4/8/2024 from 12pm-4pm. She noted the agenda item that needed approval for the new security system at Manry, which was a budgeted item.

**City Engineer – Tim McLaughlin**

Electronic report submitted. Engineer McLaughlin discussed the items on the agenda closing out Fairway.

**Finance Director – Cheryl Benedict**

Director Benedict discussed the two agenda items that were add-ons regarding the purchase of postage meters as the current meters no longer comply with the USPS security features. The last time to add postage on the old meters is June.

**Law Director – Stephanie Landgraf**

Director Landgraf notified council that Shoregate Towers filed an appeal to the decisions of the BZA and that will take places in the Court of Common Pleas.

**Police Chief – Rob Daubenmire**

Electronic report submitted. Thanked council for recognizing Sgt. Cook and his heroics.

Councilman Phares inquired what came of the perpetrator in that incident. Chief Daubenmire believes he received a twelve-year sentence.

**Fire Chief – Bill Malovrh**

Electronic report submitted. No other report.

**Chief Housing/Zoning Inspector – Sean Brennan**

Absent

**WARD MATTERS**

None

**PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

**Jarrold Bowen 472 E. 319<sup>th</sup> Street** discussed a program that puts Veterans in schools to aid in preventing mass shooting incidents such as Uvalde, Texas in our neighborhood schools and going to speak at the school board meeting on April 3.

President Koudela thanked him for his comments. She noted this was a great program where police can be involved as well. She asked Mr. Bowen to let council know how it goes at that meeting.

**REPORTS OF STANDING COMMITTEES**

**Finance – Bisbee, Mohorcic, Antosh**

None

**Safety** – Phares, Malta, McFarland

None

**Service, Utilities & Public Lands** – Malta, Phares, McFarland

Councilman Malta mentioned the meeting that was held this date at 6:30 regarding the Gold Star Family Memorial project. Revolution Pizza presented a check for \$1,250.00 during from that fundraiser. Reminders of celebrity bartender on May 1 at BarForno and 25% of the sales will be donated. He discussed speaking with President Koudela about removing Gold Star from the Service, Utilities and Public Lands committee.

**Streets, Sidewalks & Sewers** – Malta, Bisbee, Mohorcic

None

**Tax Compliance** – Koudela, Antosh, McFarland

None

**Moral Claims** – Antosh, Phares, Koudela

None

**Budget** – Mohorcic, Koudela, Bisbee

None

**LIAISON REPORTS****Planning** – Phares/Alternate Antosh

None

**Board of Zoning Appeals** – McFarland/Alternate Koudela

None

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

None

**Recreation Board** – Bisbee/Alternate Phares

None

**Plan Review Board** – Antosh

None

**Hearts & Hammers** – Malta

Councilman Malta reminded Hearts & Hammers will be involved in the Clean Up the Park on May 4 with Director Kless and the Eastlake North football team. April 15 at 7pm will be the Broadmoor Bobcats vs. Coaches charity game at Mentor High announced by him and Judge O'Donnell.

Councilwoman Antosh noted that Hearts & Hammers is not part of the city and suggested it removed from Liaison on agenda to possibly a section named Community Groups for announcements.

**FUND TRANSFERS & BID AUTHORIZATIONS****CONTRACT APPROVALS**

None

**INTRODUCTION & CONSIDERATION OF LEGISLATION****4. Resolution No. 2024-12**

A Resolution of the Council of the City of Willowick Naming the City Swimming Pool at 30100 Arnold Drive, the Martin E. Guzauskas Pool at Manry Park

**1st Reading 3/19/2024; 2nd Reading 4/2/2024**

**Moved to 3rd Reading**

**5. Resolution No. 2024-17**

A Resolution Authorizing the Finance Director of the City to Temporarily Advance Funds from the General Fund (101) to the Northeast Ohio Public Energy Council ("NOPEC") Energized Community Grant Fund (227) and Declaring an Emergency

**Motion to suspend the rules made by Ward 2 Councilwoman Antosh, Seconded by Ward 3 Councilman Malta.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**Motion to approve made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**No Discussion; Motions Carried**

**6. Resolution No. 2024-18**

A Resolution Authorizing the Transfer of Funds from the General Fund (101) to the Police Pension Fund (801) and Declaring an Emergency

**Motion to suspend the rules made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**Motion to approve made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**No Discussion; Motions Carried**

7. Resolution No. 2024-19

A Resolution Authorizing the Transfer of Funds from the General Fund (101) to the Earned Benefits Fund (240) and Declaring an Emergency

**Motion to suspend the rules made by Ward 3 Councilman Malta, Seconded by Ward 2 Councilwoman Antosh.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**Motion to adopt made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**No Discussion; Motions Carried**

8. Resolution No. 2024-20

A Resolution Authorizing the Transfer of Funds from the General Fund (101) to the Senior Citizen's Center Fund (220) and Declaring an Emergency

**Motion to suspend the rules made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares**

**Motion to adopt made by Ward 2 Councilwoman Antosh, Seconded by Ward 3 Councilman Phares.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares**

**No Discussion; Motions Carried**

9. Ordinance 2024-15

An Ordinance Amending Chapter 139 of the Codified Ordinances of the City of Willowick, Ohio, titled "Division of Police;" Specifically Section 139.02 titled "Residency Requirements; Bond"

**1st Reading 3/5/2024; 2nd Reading 3/19/2024; 3rd Reading 4/2/2024**

**Motion to adopt made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**No Discussion; Motion Carried**

10. Ordinance No. 2024-16

An Ordinance Amending Chapters 141 of the Codified Ordinances of the City of Willowick, Ohio, titled "Division of Fire;" Specifically Section 141.01 titled "Composition; Rank"

**1st Reading 3/19/2024; 2nd Reading 4/2/2024**

**Moved to 3rd Reading**

11. Ordinance No. 2024-18

An Ordinance Enacting Codified Ordinance 141.02 titled, "Chief of the Division of Fire"

**1st Reading 3/19/2024; 2nd Reading 4/2/2024**

**Moved to 3rd Reading**

12. Ordinance No. 2024-19

An Ordinance Fixing the Compensation of Adult School Guards, Repealing Certain Ordinances and Declaring an Emergency

**Motion to suspend the rules made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**Motion to adopt made by Ward 3 Councilman Malta, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**No Discussion; Motion Carried**

13. Ordinance No. 2024-20

An Ordinance Authorizing the Return of Advanced Funds from the East 328th Street Phase 2 Sewer Improvement Fund (430) to the Sewer Revenue Fund (205) in the Amount of \$70,500.00 and Declaring an Emergency

**Motion to suspend the rules made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**Motion to adopt made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**No Discussion; Motions Carried**

**MISCELLANEOUS**

14. Motion Authorizing the Mayor to Execute Notice of Intent Not to Renew the City of Willowick's Contract with Kimble Recycling and Waste Disposal, Inc.
- Motion to approve made by Ward 1 Councilman McFarland, Seconded by Ward 1 Councilman Mohorcic.**
- Voting Yea: Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 3 Councilman Malta**
- No Discussion; Motion Carried**
15. Motion Authorizing the Expenditure of Funds to Final Vehicle Solutions/Cenweld Corp in the Amount of \$74,385.00 for the Outfitting of Dump Body for New Truck in Service Department
- Motion to approve made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**
- Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**
- No Discussion; Motion Carried**
16. Motion Authorizing the Expenditure of Funds to Axon Enterprise, Inc., in the Amount of \$23,386.00 for the Purchase of Tasers and the Training Course for the Police Department
- Motion to approve made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**
- Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**
- No Discussion; Motion Carried**
17. Motion Authorizing the Expenditure of Funds to Great Lakes Telecom & Electric, LLC., in the Amount of \$35,600.00 for New Security System at Manry Park
- Motion to approve made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**
- Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**
- No Discussion; Motion Carried**
18. Motion to Declare a Sony Vaio Notebook Computer with City Tag No. 01543 as Surplus, Obsolete, Unneeded, Unfit for Public Use and Authorizing its Disposal
- Motion to approve made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**
- Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**



No Discussion; Motion Carried

19. Motion to Authorize the Expenditure of Funds to Leppo Rents in the Amount of \$21,750.00 for the Purchase of a 2023 Skyjack

**Motion to approve made by Ward 1 Councilman McFarland, Seconded by Ward 2 Councilwoman Antosh.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

No Discussion; Motion Carried

20. Motion Authorizing Change Order #1-FINAL to Geotech Services, Inc., in the Total Amount of \$28,305.54 for the Fairway Storm Sewer Rehabilitation Project

**Motion to approve made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

No Discussion; Motion Carried

21. Motion Authorizing the Release of Retainage in the Amount of \$17,241.00 to Geotech Services, Inc., for the Fairway Storm Sewer Rehabilitation Project

**Motion to approve made by Ward 2 Councilwoman Antosh, Seconded by Ward 3 Councilman Malta.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

No Discussion; Motion Carried

22. Motion Authorizing the Mayor to Obtain Statements of Qualification for Engineering and Planning Services for the Lakefront Trail Project

**Motion to approve made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

No Discussion; Motion Carried

**23. ADD ON**

Motion Authorizing the Mayor to Enter into a 39 Month Agreement with FP Mailing Solutions for an Updated Postage Meter and Base for Service and Building Department in the Monthly Amount of \$34.95

**Motion to suspend the rules made by Ward 3 Councilman Malta, Seconded by Ward 2 Councilwoman Antosh.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**Motion to approve made by Ward 2 Councilwoman Antosh, Seconded by Ward 3 Councilman Phares.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**No Discussion; Motions Carried**

#### **24. ADD ON**

**Motion Authorizing the Mayor to Enter into a 39 Month Agreement with FP Mailing Solutions for an Updated Postage Meter and Base for City Hall in the Monthly Amount of \$59.95**

**Motion to suspend the rules made by Ward 2 Councilwoman Antosh, Seconded by Ward 3 Councilman Phares.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**Motion to approve made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman McFarland.**

**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**No Discussion; Motions Carried**

#### **PUBLIC PARTICIPATION**

**Jean Bowen 472 E. 319<sup>th</sup> Street** asked how long the owners of Shoregate Towers continue fighting in court. She also asked about the charges on her water bill and mentioned \$165 of it was Willowick Sewer charges and asked if it was going up again?

Regarding Shoregate, Director Landgraf mentioned it could go on as long as the owner has it. The 300-unit apartment complex will never be in full compliance and it sits at 50% occupancy right now.

Addressing the water bill, President Koudela explained that at the last meeting the council did vote on the increased rates to cover the increased charges from Euclid.

#### **ADJOURNMENT**

**Motion to approve made by Ward 3 Councilman Malta, Seconded by Ward 2 Councilwoman Antosh.**

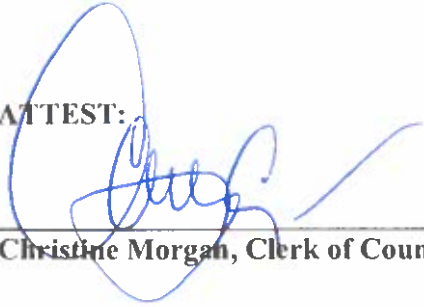
**Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares**

**No Discussion; Motions Carried; Meeting Adjourned at 8:10pm**



**Monica Koudela, Council President**

ATTEST:



**Christine Morgan, Clerk of Council**