



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, December 19, 2023 at 6:00 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

1. The Twenty-Second Meeting of Council was called to Order by President Koudela

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

PRESENT

President Monica Koudela
Ward 1 Councilman Patrick Mohorcic
Ward 1 Councilman Tom Loncala
Ward 2 Councilwoman Natalie Antosh
Ward 2 Councilwoman Theresa Bisbee
Ward 3 Councilman David Phares

ABSENT

Ward 3 Councilman Charles Malta

Also present: Mayor Vanni; Finance Director Benedict; Law Director Landgraf; Fire Chief Malovrh; Police Chief Daubenmire; Chief Inspector Brennan; Service Director Shannon; Engineer McLaughlin and Clerk Morgan

Absent: Recreation Director Kless

APPROVAL OF MINUTES

2. Motion to Approve the Minutes from the December 5, 2023, Regular Council Meeting
Motion made by Ward 2 Councilwoman Antosh, Seconded by Ward 2 Councilwoman Bisbee.
Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares
No Discussion; Motion Approved

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

3. Proclamation Recognizing Joseph Adam Schimizzi as Eagle Scout
Read and Presented by Mayor Vanni
4. Proclamation of Appreciation for J. Thomas Loncala
Read and Presented by Mayor Vanni
Councilman Loncala addressed Mayor, Council and staff thanking all for the opportunity and President Koudela thanked him for his service.

ADMINISTRATIVE APPEALS5. Administrative Appeals Order No. 2023-25 (Bowen)

An Order Granting a Variance and Exception to Allow a Second Accessory Structure in the Application of Section 1171.02(g) of the Codified Ordinances in the Board of Zoning Appeals Applicants were not in attendance. Prior to the voting, Law Director Landgraf recommended to council that approval of both applications be contingent upon the structure becoming compliant with all fire codes.

Motion to approve with the recommended conditions made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman Loncala.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

No Further Discussion; Motion Carried

6. Administrative Appeals Order No. 2023-26 (Bowen)

An Order Granting a Variance and Exception of 72 Sq. Ft. for an Accessory Structure in the Application of Section 1171.02(c) of the Codified Ordinances in Board of Zoning Appeals Applicants were not in attendance. Prior to the voting, Law Director Landgraf recommended to council that approval of both applications be contingent upon the structure becoming compliant with all fire codes.

Motion to approve with the noted conditions made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman Loncala.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

No Discussion: Motion Carried

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Mayor addressed the accident on Lakeshore and expressed condolences to the family.

The house next to city hall should come down in February or March.

Congratulations were delivered to Councilman Phares and President Koudela for winning their council seats and thanked Councilman Loncala for his time.

All elected officials will be sworn in on January 1, at 11 am by the Honorable Judge O'Donnell.

Mayor discussed all the holiday events that took place in December in addition to the fire in Wickliffe where Willowick Fire played a pivotal role in saving the structure. He acknowledged each firefighter individually: Watch Commander Rob Brambrick; FF Brett Fronczek; FF Nate Monroe; FF Tony Fellenstein; FF Ty Leonard and Lt. John Billson.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

Councilman Mohorcic inquired about a flock camera in the area of the accident. Chief Daubenmire stated not in that area.

Councilman Phares inquired about the funds needed for the house demolition. Mayor responded that the total would be \$18,000-\$19,000 with the Landbank paying half the costs. The city budgeted \$20,000 for the whole project but at most should cost \$9,000-\$10,000 once completed.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Director Shannon noted leaf collection for residents ended and any additional leaf pickup will only be for the parks.

Christmas tree pickup will begin the day after Christmas.

He noted the school flasher item on the agenda for consideration.

President Koudela praised the Christmas light display

Councilman Phares inquired an update regarding the streetlights on Vine Street. Per Director Shannon, the city is at a standstill.

Councilman Loncala asked about plan for the E. 321st renaming. Director Landgraf noted it will all be addressed at the Street, Sidewalks and Sewers meeting taking place on January 2.

Recreation Director – Julie Kless

Absent

City Engineer – Tim McLaughlin

Engineer McLaughlin discussed the items on the agenda for consideration. He made aware the surveyors in the area from E. 305th to Rt. 2 as part of the resurfacing project. Fairway has a couple of street closures in that area for catch basin repairs for safety purposes.

Finance Director – Cheryl Benedict

No Report

Law Director – Stephanie Landgraf

No Report

Police Chief – Rob Daubenmire

No Report

Fire Chief – Bill Malovrh

No formal report.

Councilman Mohorcic inquired about the need for a new ambulance. Chief Malovrh presented Lt. Kaim who has been in charge of the ambulance purchase. Chief did note that it would take 2-3 years from the time ordered to the time of delivery. The current squad is older and they forecasted the need for a new apparatus. Lt. Kaim mentioned the current three ambulances are 2020, 2018 and 2014. Maintenance issues are appearing and in the time from ordering to delivery, one of the units will be ten years old.

Mayor Vanni mentioned that the new ambulance is paid for with ARPA funds.

Chief Housing/Zoning Inspector – Sean Brennan

No Report

WARD MATTERS

None

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

Susan Clark 30901 Lakeshore Blvd., wanted to thank the Chief Brennan and Director Landgraf for their work in trying to rectify the issues at Shoregate Towers. She did note that once the landlord fixes all the violations, she fears he will raise the rent and several residents will no longer be able to reside there anymore.

President Koudela noted the building department is working hard on this and there are 45 new charges against the owner.

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Loncala

Councilwoman Bisbee mentioned that there will be a finance meeting with the sewer committee but after discussing with Director Benedict, they must wait for all the numbers to come in and schedule.

Mayor Vanni stated that Service Director in Euclid is going to come up with an updated facts sheet to provide more information.

President Koudela asked about no scheduled increase as of January 1. Councilwoman Bisbee confirmed that is correct.

Safety – Phares, Malta, Bisbee

No Report

Service, Utilities & Public Lands – Malta, Phares, Loncala

No Report

Streets, Sidewalks & Sewers – Malta, Antosh, Mohorcic

Meeting set for January 2 at 6:30pm. Director Landgraf noted it is not required but it is common curtesy to notify the residents and allow them to be heard.

Tax Compliance – Koudela, Antosh, Loncala

No Report

Moral Claims – Antosh, Phares, Koudela

No Report

Budget – Mohorcic, Koudela, Bisbee

No Report

LIAISON REPORTS**Planning** – Phares/Alternate Antosh

No Report

Board of Zoning Appeals – Loncala/Alternate Koudela

No Report

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

No Report

Recreation Board – Bisbee/Alternate Phares

Councilwoman Bisbee discussed the Winter Wonderland was a great event in spite of the weather and thanked Willowick Baseball for the Breakfast with the Grinch.

Plan Review Board – Antosh

Councilwoman Antosh mentioned three new applications for business in the area So (sp) or Service on Euclid Ave; Flagstaff Bank is purchasing the Ohio Savings Bank building and Primos Pizza will be on E. 305th.

Hearts & Hammers – Malta (Antosh)

Fundraiser at Regovich Catering January 27. The price is \$35 for dinner and \$10 for raffle ticket. Call (440) 364-4663.

FUND TRANSFERS & BID AUTHORIZATIONS

None

CONTRACT APPROVALS

None

INTRODUCTION & CONSIDERATION OF LEGISLATION**7. Resolution No. 2023-51**

A Resolution Requesting the County Auditor to Make Advance Payments of Taxes Pursuant to Ohio Revised Code Section 321.34 and Declaring an Emergency

Motion to suspend the rules made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman Loncala.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

Motion to adopt made by Ward 2 Councilwoman Antosh, Seconded by Ward 1 Councilman Loncala.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

No Discussion; Motions Carried

8. Resolution No. 2023-52

A Resolution to Approve Authorizations (Then and Now Certificate) to Wiles, Richards Attorneys at Law in the Amount of \$13,238.45 for the City of Willowick and Declaring an Emergency

Motion to suspend the rules made by Ward 1 Council Mohorcic, Seconded by Ward 2 Councilwoman Antosh.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

Motion to adopt made by Ward 1 Council Mohorcic, Seconded by Ward 2 Councilwoman Antosh.

9. Resolution No. 2023-53

A Resolution Authorizing the City of Willowick to Use the Standard Allowance to Determine Revenue Loss for the Local Fiscal Recovery Funds, as Authorized by the American Rescue Plan Act of 2021, and the United States Department of Treasury, and Declaring an Emergency

Motion to suspend the rules made by Ward 1 Councilman Loncala, Seconded by Ward 1 Councilman Mohorcic.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

Motion to adopt made by Ward 1 Council Mohorcic, Seconded by Ward 1 Councilman Loncala.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

No Discussion; Motions Carried

10. Resolution No. 2023-54

A Resolution to Approve Authorizations (Then and Now Certificate) to Johnson's Fire Equipment Company in the Amount of \$46,675.39 for the City of Willowick, and Declaring an Emergency

Motion to suspend the rules made by Ward 2 Antosh, Seconded by Ward 1 Councilman Loncala.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

Motion to adopt made by Ward 2 Antosh, Seconded by Ward 1 Councilman Loncala.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

No Discussion; Motions Carried

11. Resolution No. 2023-55

A Resolution Authorizing the Transfer of Funds from the General Fund (101) to the Senior Citizen's Center Fund (220) and Declaring an Emergency

Motion to suspend the rules made by Ward 2 Antosh, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

Motion to adopt made by Ward 2 Antosh, Seconded by Ward 1 Councilman Loncala.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

No Discussion; Motions Carried

12. Resolution No. 2023-56

A Resolution Authorizing the Return of Advanced Funds from the Sewer Revenue Fund (205) to the General Fund (101) and Declaring an Emergency

Motion to suspend the rules made by Ward 2 Antosh, Seconded by Ward 1 Councilman Loncala.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

Motion to adopt made by Ward 2 Antosh, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

No Discussion; Motions Carried

13. Ordinance No. 2023-55

An Ordinance Authorizing an Expenditure in the Amount of \$355,916.00 from American Rescue Plan Act ("ARPA") Funds for the Purchase of a Braun Chief XL Ambulance through the Ohio Department of Administrative Services ("ODAS"), and Declaring an Emergency

Motion to suspend the rules made by Ward 2 Antosh, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

Motion to adopt made by Ward 2 Antosh, Seconded by Ward 1 Councilman Loncala.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

No Discussion; Motions Carried

14. Ordinance No. 2023-56

An Ordinance Amending Ordinance 2023-5 to Provide for Additional Appropriations from the General Fund (101); Street Construction, Maintenance and Repair Fund (202); State Highway Fund (203); Street Lighting Fund (204); Sewer Revenue Fund (205); Police & Fire Capital Levy Fund (207); Emergency Rescue Fund (208); Sanitary & Storm Lateral Levy Fund (211); Street improvement Levy Fund (213); Permissive License Fee Fund (215); Senior Citizen Center Fund (220); Local Fiscal Recovery/ARPA Fund (228); Law Enforcement Continuing Training Fund (232); Earned Benefits Fund (240); Municipal Tax Increment Equivalent Fund (302); E. 328th Sewer Improvement Phase 2 Fund (430); Fairway Storm Sewer Improvement Fund (432); Security Deposits (802); Donations and Bequests Fund (803); For Current Expenses and Other Expenditures of the City of Willowick, State of Ohio, During the Calendar Year Ending December 31, 2023, and Declaring an Emergency

15. Ordinance No. 2023-57

An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the City of Willowick, State of Ohio, During the First Quarter of the Calendar Year Ending December 31, 2024, and Declaring an Emergency

Motion to suspend the rules made by Ward 2 Antosh, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

Motion to adopt made by Ward 2 Antosh, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

No Discussion; Motions Carried

MISCELLANEOUS

16. Motion Authorizing an Expenditure to the Ohio Bureau of Workers' Compensation in the Amount of \$32,389.00 for the Purchase of Equipment for the Willowick Fire Department

Motion made by Ward 2 Antosh, Seconded by Ward 1 Councilman Loncala.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

No Discussion; Motion Carried

17. Motion to Authorize the Purchase of 2 LED Solar School Zone Flashers from Baldwin & Sours, in the Amount of \$11,790.00

Motion made by Ward 2 Antosh, Seconded by Ward 1 Councilman Loncala.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

No Discussion; Motion Carried

18. Motion Authorizing the Expenditure in the Amount of \$46,675.39 to Johnson's Fire Equipment Company for Turnout Gear
Motion made by Ward 2 Antosh, Seconded by Ward 3 Councilman Phares.
Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares
No Discussion; Motion Carried
19. Motion Authorizing Change Order #1 FINAL to Trax Construction, Inc., in the Amount of \$22,724.74 for the E. 327th Street Sewer Rehabilitation Phase II
Motion made by Ward 2 Antosh, Seconded by Ward 3 Councilman Phares.
Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares
Councilman Mohorcic commented this was money well spent and should help with the flooding in that area.
No Further Discussion; Motion Carried
20. Motion Authorizing the Release of Retainage in the Amount of \$31,104.76 to Trax Construction, Inc., for the E. 327th Street Sewer Rehabilitation Phase II
Motion made by Ward 2 Antosh, Seconded by Ward 3 Councilman Phares.
Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares
No Discussion; Motion Carried
21. Motion Authorizing an Expenditure to Wichert Insurance Agency in the Amount of \$148,793.00 for the 2024 Property and Liability Insurance Package Premium
Motion made by Ward 2 Antosh, Seconded by Ward 1 Councilman Loncala.
Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares
No Discussion; Motion Carried

PUBLIC PARTICIPATION

Nik Janek 31927 Lakeshore Blvd., suggested photo enforcement in the area of the accident which will eventually pay for itself and reduce speeds by 15-20 mph and a \$250 fine.

Chief Daubenmire mentioned that former Chief Turner attempted and received a little push back from Willoughby Court as to how to impose and enforce fines.

ADJOURNMENT

Motion made by Ward 2 Antosh, Seconded by Ward 1 Councilman Loncala.

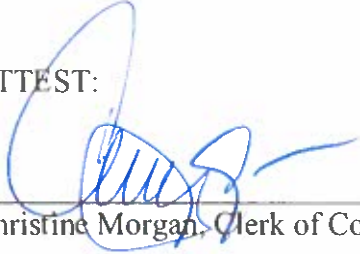
Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman Loncala, Ward 2 Councilwoman Antosh, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Phares

No Discussion; Motion Carried; Meeting Adjourned at 6:38pm



Monica Koudela, Council President

ATTEST:



Christine Morgan, Clerk of Council