

Ready for Dye Test:

\_\_\_\_\_  
\_\_\_\_\_

**CITY OF WILLOWICK**  
**POINT OF SALE INSPECTION**

Owners Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
(please print)

Property Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Owner's Social Security #: \_\_\_\_\_ OR Business EIN#: \_\_\_\_\_

Mailing Address: (If different from property): \_\_\_\_\_  
(Local Address Required)

**PLEASE READ CAREFULLY**

The owner of any dwelling structure shall obtain from the Building Department a Certificate of Inspection prior to the transfer of title. The inspection report shall contain the condition of the sidewalks, apron and lateral sewers. Testing shall be done on sewer piping from the building to the sanitary main and storm sewer to ensure good condition and free from infiltration.

Test tees must be located to perform a Dye Test. A preliminary tee test must be performed before the main dye test. This preliminary tee test is done by a registered contractor. Bring the test tees to grade, backfill with sand within 4" of finished grade, then topsoil and seed after completion of the test.

The contractor you use must notify the Building Department that excavation is complete and test tees are ready. The Willowick Service Department will then be notified to perform the Dye Test. To do the testing, the Service Department requires a payment of \$350.00 for this work. (payment is due on the day of the dye test)

If a problem exists from the dwelling to the property line, it is the owner's responsibility to have repairs made. If a problem exists between the property line and the main, the City will make repairs. If repairs are required on the sidewalks or apron, these must be made before the Point of Sale Certificate can be issued. NOTE: If money is held in escrow, the escrow company must be local.

The Point of Sale Certificate shall be issued upon receipt of a \$90.00 fee and approval of any repairs by the Building Department, which includes the inspection of the tees capped with 6" cast iron covers. The Finance Department will confirm with RITA (Regional Income Tax Agency) that the seller is current with city income tax. In addition, a signed notarized fire waiver certifying that the smoke detectors and carbon monoxide detectors are installed and operating in the dwelling unit. The Dye Test is valid for two years from the date of the test.

**I/We understand that this process be completed regardless of whether the house is sold or not.**

**I/We have read and understand the above conditions.**

\_\_\_\_\_  
**Signature(s), Owner(s) and/or Agent (REQUIRED)**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name(s) of Owner(s) and/or Agent (REQUIRED)**

\_\_\_\_\_  
**Date**