

CITY OF WILLOWICK, LAKE COUNTY  
MINUTES AND PROCEEDINGS OF THE  
WILLOWICK PLAN REVIEW BOARD  
SPECIAL MEETING

Date: November 24, 2021

Place: Willowick Building and Service Center

Chairman: Chief Brennan called the meeting to order at 3:00 p.m.

PRESENT: Chief Brennan, Chief Tennyson, Tim McLaughlin, Mike Lazor, Natalie Antosh, Ken Pintar and Monica Drake

ABSENT: Chief Turner

Also Present: Angel Lewis was present representing Ajamil Photos and Graphic Design

Approval of Minutes

Motion by Tim McLaughlin, seconded by Chief Tennyson to approve the November 11<sup>th</sup>, 2021 Plan Review Board minutes. Discussion: none Vote: All Ayes motion carried

Ajamil Photos and Graphic Design – 31801 Vine Street

Motion by Mike Lazor, Seconded by Chief Brennan to approve Ajamil Photos and Graphic Design. Discussion: Chief Brennan indicated that a floor plan and letter of intent were submitted for review. He advised that they would like to make the location into a photo studio. Chief Brennan stated that Angel Lewis is available should the board have any questions, no questions were asked. Vote: All Ayes motion carried

AT&T Ohio – 607 Carrington Court

Motion by Mike Lazor, Seconded by Tim McLaughlin to approve fiber optics throughout Carrington Court.

Discussion: Chief Brennan advised that AT&T has provided a site plan and job description of the work that is being done as well as the locations. Chief Brennan advised that at this time there is not anyone here representing AT&T for questions. Chief Tennyson wants to make sure that AT&T will be leaving enough space for emergency personnel / vehicles to get through in the event of an emergency as this is a cul-de-sac. Chief Brennan advised they will be doing work on Lakewick Lane, Carrington Court and Shoreland Circle. Natalie Antosh asked if these are going to be the same boxes as everywhere else in the city, Chief Brennan advised that this is primarily underground work.

Vote: All Ayes motion carried

McDonald's – 31115 Vine Street

Motion by Mike Lazor, Seconded by Chief Brennan to approve plans for an interior alteration. Chief Brennan indicated that we previously approved these plans for the interior alteration over a year ago which never ended up taking place. They are now resubmitting the plans for approval once again,

including some additional changes that were not included in the plans approved over a year ago. Chief Brennan stated that parking and zoning all remains the same. There is nothing being changed outside and referred to the plans received regarding updates and alterations. Natalie Antosh asked if McDonald's will need to have a fire inspection during construction. Chief Brennan indicated that once they make the changes they will submit to the Lake County Building Department, who will review for building codes and send a copy to the fire department for their comments/inspections. Chief Brennan reviewed the letter of intent and the set of plans submitted.

Vote: All Ayes motion carried

Storage Pro's – 30555 Euclid Ave (Preliminary Plans)

Motion by Mike Lazor, Seconded by Tim McLaughlin to approve preliminary plans for the proposal of a storage facility on Euclid Ave. behind the car wash. Chief Brennan indicated that there are some concerns regarding some of the information that was submitted, specifically regarding the parking area, the parking area will need to be concrete or asphalt, a drainage plan will also need to be submitted with the site plan as well. Chief Brennan advised they are looking to do 8 storage buildings, leasing/selling space to customers. Monica Drake asked if it was indicated if these are temperature controlled, Chief Brennan stated that we have not been made aware if they are temperature controlled. Monica Drake stated that she heard that sometimes when the storage units are temperature controlled people will sometimes live inside of them, Chief Brennan advised that he has heard the same and sometimes businesses are ran out of them as well. Since this is just a preliminary plan we do not have all of the information/final details, however when they submit their more thorough final plans at that time we can ask those questions if the information isn't provided. Chief Brennan indicated that per their site plan they will need to comply with our city ordinances such as the fence ordinance because their site plan for fencing indicates they are looking to have the fence come almost to Euclid Avenue however per our ordinance the fence needs to stop behind the rear building line. Drainage plans will also need to be submitted with their final plans. It was asked if we are just reviewing and approving to indicate that the property is zoned for what they are looking to do. Chief Brennan advised that this property is zoned retail district, he also spoke to the Law Director to make sure what they are doing this fits into retail and it does. Monica Drake stated that our codes do not cover specifically storage, Chief Brennan agreed that it does not but since they are selling a space it is covered under retail. Chief Tennyson stated that he spoke with Dan regarding the possibility of adding fire hydrants as the closet one is over 400 ft. away, he stated they would need 1 possibility 2 more. Chief Brennan indicated that per the site plan submitted it does not indicate the distance between the units. Once we receive final plans and as long as they are in compliance under 1145 with all ordinances and codes we will review and move forward as a board to approve.

Vote: All Ayes motion carried

Public Portion: None

Old Business: None

Miscellaneous: None

Adjournment:

Motion by Mike Lazor, Seconded by Chief Tennyson to adjourn the meeting. Discussion: None. Vote: All ayes. Motion carried.

The meeting adjourned at 3:15 p.m.

  
Chief Sean Brennan, Chairman

  
Heather Boling, Secretary