

**CITY OF WILLOWICK
LAKE COUNTY, OHIO
MINUTES AND PROCEEDINGS OF REGULAR MEETING OF COUNCIL**

DATE: February 18, 2020
PLACE: City Hall
TIME: 7:30 p.m.

The fourth meeting of Council was called to order by Council President Patton at 7:30 p.m., followed by the Pledge of Allegiance to the Flag and Invocation.

Present: Council members Phares, Patton, Antosh, Bisbee, Koudela, Vanni and Malta.
Also Present: Mayor Regovich, Law Director Landgraf, Finance Director Benedict, Police Chief Turner, Acting Fire Chief Ron Zak, Service Director Pauley, Chief Housing and Zoning Inspector Brennan, City Engineer Lannon, and Council Clerk Wovrosh. Recreation Director Kless and Economic Development Manager Drake were absent.

Approval of Minutes

Motion by Mr. Malta, seconded by Ms. Bisbee to approve the minutes of the Regular Meeting of Council of February 4, 2020.

Discussion: Mr. Patton asked Council Clerk Wovrosh as to who prepared the Council meeting minutes, and she stated that she as the Clerk of Council prepares them as these are part of her job. He then inquired what steps she takes in preparing the minutes to ensure that they are accurate. Ms. Wovrosh indicated that she uses the audio recording of the meeting as well as her notes in her preparation. He inquired if he had any discussion with her about the minutes prior to the public meeting that night, and she indicated that they had not discussed them prior to the meeting. He then inquired if anyone had communicated directly or indirectly with her about the preparation of the minutes of the February 4, 2020 meeting which are on the agenda for approval or any other Council meeting minutes, to which she replied that they had not.

Mr. Patton stated that he was asking the questions to be sure that the minutes are accurate before he votes on them. He then asked Chief Turner if he had reviewed the minutes of the February 4 Council meeting, and Chief Turner indicated that he had. Mr. Patton then directed the attention to page 2 of the minutes, specifically the General Communications & Reports from Directors and Chiefs section which summarized Chief Turner's report at the February 4 meeting. The minutes documented a discussion that he and Chief Turner had about the SWAT team. Mr. Patton asked if he had an independent recollection of the discussion at the last meeting apart from the minutes, and Chief Turner answered affirmatively. Mr. Patton then inquired if the minutes accurately reflected the point during the meeting in which they had the conversation about the SWAT team, and Chief Turner confirmed that they did. Mr. Patton confirmed with the Chief that during the February 4 meeting they did not have a conversation about the SWAT team immediately after the Pledge of Allegiance. A statement indicating that it took place after the Pledge of Allegiance would be false and factually mistaken. He also confirmed with Chief Turner that a statement that Willowick has its own SWAT team would be factually incorrect as well. Chief Turner felt that he made that clear at the last Council meeting and has done so on multiple occasions.
Vote: All ayes. Motion carried.

Appointments, Special Resolutions & Proclamations

None.

Administrative Appeals

None.

Reports and Communications from the Mayor/Safety Director

Mayor Regovich reported the following:

- The City of Willowick has a Facebook page which is a work in progress. We will be posting information as another source of information. He thanked Ken Pintar who volunteered his time to work on setting it up.
- Ryan Homes will be taking over as the new builder at Shoreland Crossings. We are hoping that they can complete the building project which had become stagnant. Building of a model home is to start in March with construction of homes to start in July and August.
- Matt Whetzel of Enterprise provided information about the vehicle leasing program which the city is considering. He noted that they serve a number of government entities. With their program, they find the right people to buy; do cost comparisons; look at total cost of ownership of the vehicles; and try to determine when to buy them, sell them, what type of vehicle to get and when to replace them. He provided an overview of the program and the advantages of it. He also answered Council members' questions including the impact if the city decided not to continue with the contract after a year. At the request of Council President Patton, he will provide the buyout (cost) of the vehicles after a year if the arrangement does not work and what it would cost to make our fleet whole at that point.

Council Discussion of the Mayor's Report

Mr. Malta said that he is happy to see that there is a new builder in Shoreland Crossings which might help spark building there again. He also noted that he attended the recent State of Cities event with the Willoughby Western Lake County Chamber of Commerce and was very impressed with Mayor Regovich's presentation which focused on the positives of our city and represented us well.

General Communications & Reports – Directors & Officials

Service Director Rob Pauley: Written report submitted. The Solid Waste Management District is starting up its 2020 Special Collections at the end of April. The list of collections is on the Service Department page of the website and also on the Solid Waste District's website. The first one is Computer and Household Electronics on April 25 beginning at 9:00 at the Fairgrounds. Fees may apply.

Recreation Director Julie Kless: Absent. No written report.

City Engineer Tim Lannon: No written report. Bids for the Road Program were opened about a month ago. Within a few days of the bid opening we received word from the Ohio Public Works Commission (OPWC) that we are still in the running for a \$250,000 grant. We have to wait on the final answer related to the grant before awarding the bid, so we are monitoring announcements from the state while not wanting to miss the chance to build this year's road program.

Finance Director Cheryl Benedict: No written report. The budget is on first reading this evening and includes the potential revisions discussed at the Budget Hearings. Council received updated documents reflecting the changes.

Law Director Landgraf: Absent. No written report.

Police Chief Brian Turner: No written report. Ordinance 2020-17 is appropriations for the purchase of the new K-9 dog and training. Patrolman O'Toole who is the K-9 handler has identified a dog which impressed him with its work ethic. The cost of the dog is \$8,000 and the training is \$3,500, the full amount of which has been donated.

Acting Fire Chief Ron Zak: No written report.

Chief Housing and Zoning Inspector Sean Brennan: No written report.

Economic Development Manager Monica Drake: Absent.

Ward Matters

Ms. Bisbee said there have been a couple of requests to put the names of Board and Commission members on the web page and asked if this could be done.

Public Participation

Bob Pinkerman of 29515 Bruce Drive thanked the Safety Committee for seriously looking into the dog bite law. He encouraged them to deal with this quickly due to the upcoming arrival of spring and summer. He will continue to monitor this.

Reports of Standing Committees

Finance: No report.

Safety: No report. Mr. Phares reported that the committee met prior to the Council meeting and discussed several items. 1) Responsible dog ownership was discussed, and it was felt that the existing ordinances could be simplified to provide for quicker action following incidents. They will work with the Law Director on this. 2) There was discussion about wild and exotic animals related to the snakes at a house on Beechwood. Mentor has an ordinance prohibiting such animals, and Lakewood has list of excluded animals. They will be reviewing these in order to come up with something more definitive. 3) Davene Sarrocco-Smith from the Lake County Health Department was in attendance to discuss the ongoing rat issue. There will be baiting. They are working to get information out to residents about what they can do to help alleviate the situation. They will be scheduling an education session for any who are interested in more information. 4) The ATV situation involving one resident on Crescent Drive was discussed, but there is no current solution. 5) The parking situation on streets by Manry Park during tournaments and swim meets was discussed. He will talk with the Rec Department about some possible solutions.

Service, Utilities & Public Lands: No report.

Streets, Sidewalks & Sewers: No report.

Tax Compliance: No report.

Moral Claims: No report.

Budget: No report. Mr. Vanni reported that the minutes of the Budget Hearings were distributed and are posted on the website. As mentioned by Ms. Benedict, the budget ordinance is on first reading.

Liaison Reports

Mr. Phares reported on the February 10 Planning Commission meeting. 1) They discussed the possibility of individual(s) purchasing the cottages around E. 314th and eventually selling them to the city or a developer. One issue would be finding a developer that would be financially able to purchase all the lots at one time, and people also might not be willing to sell. 2) Also discussed was the possibility of purchasing two large parcels of land in order to develop them if the time is right, one in the area off Euclid Avenue by the railroad tracks where the rock crushing site is currently located and the other the Willow Praise Church lot off Vine Street. 3) Members inquired about what the CRA form looks like and how the process works. They felt it could be marketed better on the website, etc. They discussed possibly setting up a coalition to contact residents to see what they would like to see in redevelopment. They would also like to have information on the website for those who would like to bring their businesses to Willowick.

Mr. Malta reported that the next Hearts & Hammers meeting will be Wednesday, March 4 at 6:30 p.m. The fundraiser made around \$9,000. He thanked everyone who helped with it.

Ms. Antosh reported that the Plan Review Board meets every other Thursday. Revolution Pizza has a new local owner, but the name will remain the same. They will be offering traditional pizza but also looking at bringing in lobster. Subway is under a new owner as is Shore Sunoco on LSB.

Fund Transfers and Bid Authorizations

None.

Contract Approvals

Motion by Mr. Malta, seconded by Ms. Antosh to authorize the Mayor to enter into a contract with BakeBean Productions L.L.C., dba Lightning-Bug Theatre, for the Big Screen Outdoor Movie at Dudley Park on July 18, 2020.

Discussion: None.

Vote: All ayes. Motion carried.

Introduction & Consideration of Legislation

Ordinance No. 2020-16 (Finance Director)	An Ordinance to make appropriations for current expenses and other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2020, and declaring an emergency.
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Ordinance No. 2020-16 was placed on first reading.

Ordinance No. 2020-17 (Finance Director)	An Ordinance amending Ordinance 2019-39 to provide for additional appropriations from the Donations & Bequests Fund (803) for current expenses and other expenditures of the City of Willowick, State of Ohio, during first quarter ending March 31, 2020, and declaring an emergency.
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Motion by Mr. Vanni, seconded by Ms. Antosh to waive the three readings of Ordinance No. 2020-17 as amended.

Discussion: The ordinance was amended due to a typographical error. This was the ordinance referenced by the Police Chief during his report.

Vote: All ayes. Motion carried.

Motion by Mr. Vanni, seconded by Ms. Antosh to adopt Ordinance No. 2020-17 as amended.

Discussion: None.

Vote: All ayes. Motion carried.

Resolution No. 2020-10 (Finance Director)	A Resolution authorizing the transfer of funds from the Sewer Revenue Fund (205) to the Sanitary Sewer Improvement Fund (422) and declaring an emergency.
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Motion by Mr. Malta, seconded by Mr. Vanni to waive the three readings of Resolution No. 2020-10.

Discussion: None.

Vote: All ayes. Motion carried

Motion by Mr. Vanni, seconded by Mr. Malta to approve Resolution No. 2020-10.

Discussion: None.

Vote: All ayes. Motion carried.

Miscellaneous

Motion by Mr. Vanni, seconded by Ms. Antosh to grant authorization for Dawn Snyder to sign purchase orders during the Finance Director's absence from February 25 - March 8, 2020.

Discussion: None.

Vote: All ayes. Motion carried.

Public Participation

None.

Adjournment

Motion by Mr. Vanni, seconded by Ms. Bisbee to adjourn.

Discussion: None.

Vote: All ayes. Motion carried.

The meeting adjourned at 8:27 p.m.



PRESIDENT OF COUNCIL

ATTEST: Susan K. Worrach
CLERK OF COUNCIL