

**CITY OF WILLOWICK
LAKE COUNTY, OHIO
MINUTES AND PROCEEDINGS OF REGULAR MEETING OF COUNCIL**

DATE: January 21, 2020
PLACE: City Hall
TIME: 7:30 p.m.

The second meeting of Council was called to order by Council President Patton at 7:30 p.m., followed by the Pledge of Allegiance to the Flag and Invocation.

Present: Council members Vanni, Phares, Patton, Antosh, Bisbee and Koudela.
Absent: Mr. Malta
Also Present: Mayor Regovich, Law Director Landgraf, Finance Director Benedict, Police Chief Turner, Acting Fire Chief Ron Zak, Service Director Pauley, Chief Housing and Zoning Inspector Brennan, Recreation Director Kless, City Engineer Lannon, and Council Clerk Wovrosh.

Approval of Minutes

Motion by Mr. Vanni, seconded by Ms. Bisbee to approve the minutes of the Regular Meeting of Council of January 7, 2020.

Discussion: None.

Vote: All ayes. Motion carried.

Appointments, Special Resolutions & Proclamations

None.

Administrative Appeals

Administrative Appeal Order No. 2020-1 Nihari Dunkin' Donuts	An Order granting a variance and exception of 3'3" setback for a monument sign in the application of Section 1349.08(d)(4) of the Codified Ordinances in Board of Zoning Appeals
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Motion by Mr. Vanni, seconded by Ms. Antosh to approve Administrative Appeal Order No. 2020-1.

Discussion: None.

Vote: Ayes: Vanni, Phares, Patton, Antosh, Bisbee Nays: Koudela. Motion carried.

Reports and Communications from the Mayor/Safety Director

Mayor Regovich reported the following:

- There is a census this year. An accurate count is important for both the city and the region because it determines such things as the number of representatives to our government and funding that we obtain from the government. It is important to get the word out to residents to participate.
- There were some questions about snowplowing after the weekend snowfall. There is no parking on the street when there is a snowfall of 2" or more, and Signs at all entrances to the city post this. People should not park on the streets when the plows are out to make it easier for those doing the plowing. An emergency will be declared if there is an excessive amount of snow or a big snow since plows will be running continually. Emergency vehicles also need to be able to get through. That is when cars can get towed.
- The primary election voting is March 17. The Willoughby-Eastlake School District is on the ballot again. More information about the issue is available at www.supportweschools.org. A group of parents put this site together to provide correct information about what the funding is needed for and

what the cuts would be. Absentee ballot information is available on the Board of Election's website. People can also vote early in person at the Board of Elections in Painesville.

Council Discussion of the Mayor's Report

Ms. Bisbee noted that some of the confusion with the snow was with the communication that it was a parking ban and not a snow emergency. Ms. Antosh posted the ordinance on the Facebook page. The late Mayor Bonde had posted on Facebook when there were parking bans and when they were lifted, so some residents were confused that it is not posted now. Mayor Regovich and Law Director Landgraf will be looking at the ordinance to see if there are changes that might be helpful.

General Communications & Reports – Directors & Officials

Service Director Rob Pauley: Written report submitted. There will be three bid openings on January 28: Manry Park Exercise Trail Improvement Project, the 2020 Road Repair Program and the 2020 Street Striping Program. Regarding snow plowing, when the department is called out to plow by the Police Department, the first priority is the mains such as Vine Street, Lake Shore, and E. 305. The second priority is the secondaries such as Willowick Drive, Bayridge, the Marginal, and Lakeland Blvd. The next priority is the "safe routes to schools" so that school buses, etc. can get through. Side streets and cul-de-sacs are last. Mayor Regovich also noted that our employees attend classes on the best and most effective way to salt and not to use excessive amounts. We now have equipment to help prevent oversalting which helps the environment and conserves salt. Mr. Pauley explained that in certain instances they pretreat with AquaSalina which allows them to wait longer to plow.

Recreation Director Julie Kless: No written report. The Valentine's Dance will be on Sunday, February 16. Four items are on the agenda: Recreational fees for 2020, compensation levels for seasonal and part-time employees, and two contracts (DJ for the dance and one for their background checks). She also inquired when their parking lots are plowed. Mr. Pauley stated that it depends on the events and rentals that are scheduled.

City Engineer Tim Lannon: No written report.

Finance Director Cheryl Benedict: No written report. She and Mayor Regovich will be meeting with the directors during the next couple of days and plans to have budget binders to Council sometime next week.

Law Director Landgraf: No written report. Resolution No. 2020-1 authorizes the Mayor to sign the contract with Kimble Recycling and Disposal. The contract was prepared in accordance with the bid specifications that were submitted and awarded to Kimble. In November 2019 Council awarded the contract in accordance with the bid to Kimble. This is the formalization of the terms according to the specs.

Police Chief Brian Turner: No report.

Acting Fire Chief Ron Zach: No report.

Chief Housing and Zoning Inspector Sean Brennan: No report.

Economic Development Manager Monica Drake: Not in attendance.

Ward Matters

Mr. Patton stated that the primary election is scheduled for Tuesday, March 17 which is a regular Council meeting night. Because of this, at the next meeting Council there will be discussion about moving the meeting to Wednesday, March 18 at 7:30 p.m.

Public Participation

Anthony Vitolo of 31500 Daniel Drive thanked the Mayor for his reappointment as the city's representative to the Lake County General Health District and the opportunity to serve in this way. Mayor Regovich thanked Mr. Vitolo for taking on this role, noting that the Health Dept. reports that he does a great job.

Robert Pinkerman of 29515 Bruce Drive congratulated the new Council members. He encouraged Council members to review the city ordinances related to dogs. He provided a copy of a Plain Dealer article about dangerous dogs to Mr. Phares, the Chairman of the Safety Committee. He reported that the two German shepherds that had attacked his dog are still at the residence, and there is no gate across the driveway. Mr. Phares said that they will continue consideration of this.

Dee Logan of 327 Blissfield thanked everyone for their efforts on behalf of the residents. She encouraged people to be mindful of the safety and health of all residents and visitors to our city. There are toxic chemicals in our city that other communities in the state and throughout the nation have chosen to eliminate. She encouraged Council members to look at ordinances from other cities to see what has been done.

Reports of Standing Committees

Finance: No report.

Safety: No report.

Service, Utilities & Public Lands: No report.

Streets, Sidewalks & Sewers: No report.

Tax Compliance: No report.

Moral Claims: No report.

Budget: No report. Mr. Vanni reminded Council members that the Budget Hearing is scheduled for Saturday, February 8 beginning at 8:00 a.m.

Liaison Reports

Ms. Antosh reported that the Hearts & Hammers fundraiser is sold out and expressed appreciation for all the donations for the event.

Mr. Patton announced two liaison reassignments as requested by the members. Mr. Phares will now be the primary liaison for the Planning Commission and Ms. Koudela will be the alternate. Ms. Koudela will be the primary liaison for BZA and Mr. Vanni will be the alternate.

Fund Transfers and Bid Authorizations

None.

Contract Approvals

Motion by Mr. Vanni, seconded by Ms. Bisbee to authorize the Mayor to enter into a contract with National Center for Safety Initiatives (NCSI), formerly known as Southeastern Security Consultants, Inc. (SSCI), regarding employment background screening in the Recreation Department.

Discussion: None.

Vote: . All ayes. Motion carried.

Motion by Ms. Bisbee, seconded by Mr. Vanni to authorize the Mayor to enter into an Agreement with Absolutely Unbelievable Entertainment for DJ services for the February 16, 2020 Valentine dances.

Discussion: None.

Vote: All ayes. Motion carried.

Introduction & Consideration of Legislation

Ordinance No. 2020-8
(Law Director) An Ordinance providing for the compensation of seasonal and part-time employees of the City of Willowick Recreation Department for year 2020, and declaring an emergency.

Motion by Mr. Vanni, seconded by Ms. Antosh to waive the three readings of Ordinance No. 2020-8.

Discussion: None.

Vote: All ayes. Motion carried.

Motion by Mr. Vanni, seconded by Ms. Bisbee to adopt Ordinance No. 2020-8.

Discussion: None.

Vote: All ayes. Motion carried.

Ordinance No. 2020-9
(Law Director) An Ordinance establishing the 2020 fee schedule for the Willowick Recreation Department, repealing certain ordinances, and declaring an emergency.

Motion by Mr. Vanni, seconded by Ms. Antosh to waive the three readings of Ordinance No. 2020-9.

Discussion: None.

Vote: All ayes. Motion carried.

Motion by Mr. Vanni, seconded by Ms. Antosh to adopt Ordinance No. 2020-9.

Discussion: None.

Vote: All ayes. Motion carried.

Ordinance No. 2020-10
(Law Director) An Ordinance providing for the temporary appointment of Ron Zak, as Fire Chief of the City of Willowick Fire Department, establishing his terms of employment, including rate of pay, and declaring an emergency

Motion by Mr. Vanni, seconded by Ms. Bisbee to waive the three readings of Ordinance No. 2020-10.

Discussion: None.

Vote: All ayes. Motion carried.

Motion by Mr. Vanni, seconded by Ms. Bisbee to adopt Ordinance No. 2020-10.

Discussion: None.

Vote: All ayes. Motion carried.

Resolution No. 2020-1
(Law Director) A Resolution authorizing the Mayor of the City of Willowick to enter into a contract with Kimble Recycling and Disposal, Inc. DBA J & J Refuse, Inc., for the collection of solid waste, yard waste, grass clippings and recycling materials within the city, and providing for the terms associated therewith including direct billing to the property owners of the City of Willowick, and declaring an emergency.

Motion by Ms. Antosh, seconded by Ms. Bisbee to waive the three readings of Resolution No. 2020-1.

Discussion: None.

Vote: All ayes. Motion carried.

Motion by Mr. Vanni, seconded by Ms. Antosh to approve Resolution No. 2020-1.

Discussion: None.

Vote: All ayes. Motion carried.

Resolution No. 2020-2
(Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to Treasurer of the State of Ohio in the amount of \$13,251.23, for the City of Willowick, and declaring an emergency.

Motion by Mr. Vanni, seconded by Ms. Bisbee to waive the three readings of Resolution No. 2020-2.

Discussion: Ms. Bisbee pointed out that the incorrect city had been referenced in the notice from the Ohio Department of Taxation. Ms. Benedict was aware of it. She has contacted the State to find out why there was such a large refund and found that there a couple of businesses overpaid their estimated of net profits.

Vote: All ayes. Motion carried.

Motion by Mr. Vanni, seconded by M. Phares to approve Resolution No. 2020-2.

Discussion: None.

Vote: All ayes. Motion carried.

Resolution No. 2020-3
(Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to City of Wickliffe in the amount of \$7,500.00, for the City of Willowick, and declaring an emergency.

Motion by Mr. Vanni, seconded by Ms. Antosh to waive the three readings of Resolution No. 2020-3.

Discussion: None.

Vote: All ayes. Motion carried.

Motion by Mr. Vanni, seconded by Mr. Phares to approve Resolution No. 2020-3.

Discussion: None.

Vote: All ayes. Motion carried.

Resolution No. 2020-4
(Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to Civica North America Inc. in the amount of \$11,955.51 for the City of Willowick, and declaring an emergency.

Motion by Mr. Vanni, seconded by Ms. Bisbee to waive the three readings of Resolution No. 2020-4.

Discussion: Ms. Bisbee inquired if the server is on Civica's location or if it is here. Ms. Benedict responded that they are here at the city. She also explained that this is the annual agreement for the maintenance of the financial software and the server.

Vote: All ayes. Motion carried.

Motion by Mr. Vanni, seconded by Ms. Antosh to approve Resolution No. 2020-4.

Discussion: None.

Vote: All ayes. Motion carried.

Ordinance No. 2020-11
(Law Director)

An Ordinance amending Chapter 155 of the Codified Ordinances of the City of Willowick, Ohio, titled "Employees Generally"; specifically, amending Section 155.02.1, titled "Continuous Full-Time Service," and declaring an emergency.

Motion by Ms. Antosh, seconded by Mr. Vanni to waive the three-day rule for Ordinance No. 2020-11.
Discussion: None.
Vote: All ayes. Motion carried.

Motion by Mr. Vanni, seconded by Ms. Bisbee to waive the three readings of Ordinance No. 2020-11.
Discussion: Mr. Phares inquired which departments and how many employees would be affected by these increases. Ms. Benedict explained that it would be directors, chiefs, two Finance Department employees, and one Recreation Department employee that are eligible as non-bargaining full-time employees. Of the 10, five are currently eligible because they have met the service years requirement.
Vote: All ayes. Motion carried.

Motion by Ms. Antosh, seconded by Mr. Phares to adopt Ordinance No. 2020-11.
Discussion: None.
Vote: All ayes. Motion carried.

Ordinance No. 2020-12
(Law Director)

An Ordinance amending Chapter 155 of the Codified Ordinances of the City of Willowick, Ohio, titled "Employees Generally"; specifically, amending Section 155.03, titled "Medical and Hospital Benefits," and declaring an emergency.

Motion by Mr. Vanni, seconded by Ms. Bisbee to waive the three-day rule for Ordinance No. 2020-12.
Discussion: None.
Vote: All ayes. Motion carried.

Motion by Mr. Vanni, seconded by Ms. Antosh to waive the three readings of Ordinance No. 2020-12.
Discussion: None.
Vote: All ayes. Motion carried.

Motion by Mr. Vanni, seconded by Ms. Antosh to adopt Ordinance No. 2020-12.
Discussion: Ms. Koudela pointed out a typographical error in Section 1(b). Ms. Benedict was already aware of it and had made the correction on the final version.
Vote: All ayes. Motion carried.

Miscellaneous

Motion by Mr. Vanni, seconded by Ms. Antosh to accept the retirement of Robert Posipanka as Fire Chief of the City of Willowick effective January 24, 2020.
Discussion: None.
Vote: All ayes. Motion carried.

Public Participation

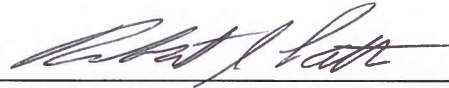
None.

Adjournment

Motion by Ms. Antosh, seconded by Mr. Vanni to adjourn.

Vote: All ayes. Motion carried.

The meeting adjourned at 8:13 p.m.



PRESIDENT OF COUNCIL

ATTEST:



CLERK OF COUNCIL