

ORDINANCE NO. 2020 - 3

AN ORDINANCE APPROVING AND CONFIRMING THE APPOINTMENT OF STEPHANIE LANDGRAF AS DIRECTOR OF LAW, PROVIDING FOR THE COMPENSATION OF THE DIRECTOR OF LAW OF THE CITY, REPEALING CERTAIN ORDINANCES AND DECLARING AN EMERGENCY.

WHEREAS, the Mayor has appointed Stephanie E. Landgraf, Attorney at Law, Willoughby, Ohio, as Director of Law pursuant to the provisions of Section 5.5 of the Willowick City Charter and Council has approved said appointment.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

SECTION 1. That the appointment by the Mayor of Stephanie E. Landgraf as Director of Law of the City for the term commencing January 1, 2020 and terminating December 31, 2023, is hereby approved and confirmed.

SECTION 2. That the Director of Law shall receive compensation as follows:

(a) The City shall pay the Law Director One Thousand Nine Hundred Ninety Seven and 37/100 Dollars (\$1,997.37), bi-weekly, for the following: Attendance at all regular meetings of Council and such special and adjourned meetings of Council as the Mayor or Council may request; the preparation of legislation, contracts and legal documents (subject to the provisions of Sections 2(b), 2(c) and 2(d) hereof); the furnishings of legal advice as may be required for the various officials, departments, boards or commissions of the City; the preparation and supervision of the proceedings for the construction and financing of all improvements of the City; drafting zoning ordinances; services in connection with rezoning; services in connection with revisions to the Codified Ordinances of the City; and attendance at meetings and hearings of various commissions and boards of the City at which the attendance of the Director of Law is requested. The time required to be expended by the Director of Law in performing the duties hereunder shall not exceed twenty (20) hours per month.

(b) For all time in excess of thirty (30) hours per month expended by the Director of Law in performing the duties described in subsection (a) hereof, the City shall pay the Director of Law such reasonable compensation as may be approved by the Council of the City.

(c) For representing the City or performing services for it in any matter of litigation, including the prosecution of proceedings before administrative boards or tribunals, the City shall pay the Director of Law such reasonable compensation as may be approved by the Council of the City.

(2) (d) The City shall reimburse the Director of Law for such reasonable out-of-pocket expenses incurred by the Director of Law in the performance of the duties imposed herein, including such items of expense as mimeographing, postage, photostating, long distance telephone calls, telegrams and travel expense.

SECTION 3. In addition to the payments provided in the foregoing paragraphs, the City shall provide Eight Hundred Seventy and 26/100 Dollars (\$870.26) bi-weekly for a municipal prosecutor.

SECTION 4. That the Director of Law be and she hereby is authorized, pursuant to Section 5.5 of the Charter of the City of Willowick, to retain, at her expense, the services of assistants or designees to assist her in the performance of the duties imposed upon her by virtue of this Ordinance.

SECTION 5. That the Mayor be, and she hereby is authorized and directed to enter into a Contract with Stephanie E. Landgraf in accordance with this Agreement.

SECTION 6. That said Director shall respond to the inquiries of Council regarding the services of his Department and such matters that would come within her Department's responsibilities.

SECTION 7. That all ordinances or parts thereof in conflict herewith be and the same are hereby repealed.

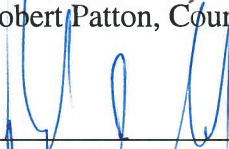
SECTION 8. That this Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further, provides for the usual daily operation of a municipal department; wherefore, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

Adopted by Council: 1/7, 2020



Robert Patton, Council President


Submitted to the Mayor: JAN 08, 2020



Richard J. Regovich, Mayor

Approved by the Mayor: JAN 08, 2020

ATTEST:



Susan Wovrosh, Clerk of Council