

**CITY OF WILLOWICK
POINT OF SALE INSPECTION**

(Please Print)

Owners Name: _____ Home Phone: _____
Property Address: _____ Work Phone: _____
Owner's Address: (if different from property) _____

PLEASE READ CAREFULLY

The owner of any dwelling structure shall obtain from the Building Department a Certificate of Inspection prior to the transfer of title. The inspection report shall contain the condition of the sidewalks, apron and lateral sewers. Testing shall be done on sewer piping from the building to the sanitary main and storm sewer to ensure good condition and reasonably free from infiltration.

Test tees must be located to perform a Dye Test. You may use a registered contractor of your choosing, or the homeowner may locate the test tees. Bring the test tees to grade, backfill with sand within 4" of finished grade then topsoil and seed upon completion of the test.

The contractor you use must notify the Building Department that excavation is complete and test tees are ready. The Willowick Service Department will then be notified to perform the Dye Test. The Service Department requires up to three (3) weeks depending upon weather. To do the testing, the Service Department requires a check for \$250.00 for this work.

If a problem exists from the dwelling to the property line, it is the owner's responsibility to have repairs made. If a problem exists between the property line and the main, the City will effect repairs. If repairs are required on the sidewalks or apron, these must be made before an Occupancy Certificate can be issued.

The Occupancy Certificate shall be issued upon receipt of a \$70.00 fee and approval of any repairs by the Building Department, which includes the inspection of the tees capped with 6" cast iron covers. The Finance Department will confirm with RITA (Regional Income Tax Agency) that the seller is current with city income tax. Also a certificate from the Fire Department certifying that smoke detectors and carbon monoxide detectors are installed and operating in the dwelling unit is required. The Occupancy Certificate and Dye Test are valid for two years from the date of test.

I/We have read and understand the above conditions.

Signature, Owner and/or Agent

Date

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Date